

RUTH MICHELLE TRIPPITT

SCRIPT DEVELOPMENT – READER/RESEARCHER/EDITOR

Employment History

- **27th May 2016 – 22nd July 2016, What Larks! Productions; Production Secretary**
6 x 30 min comedy drama 'Damned' written by Morwenna Banks, Jo Brand and Will Smith
 - Across production technicalities such as clearances, and neg checks
 - Pulling sides and issuing scripts to cast and crew
 - Liaising with writers and distributing amendments and memos based on re-writes
 - Booking cars, couriers and organising travel for cast.
- **5th October 2015 – 18th April 2016, CPL Productions; Script Editor**
Six-month contract script editing CPL Productions' first drama 'Brief Encounters' written by Fay Rusling and Oriane Messina
 - Working with writers across stages of development – from treatment to production scripts.
 - Supporting the Exec Producer Arabella McGuigan and Producer Jo Willett with editorial decisions.
 - Based in the Sheffield production office where I was also in charge of production technicalities such as clearances, neg checks and shaping scripts based on compliance.
 - Tracing dead brands for clearance, along with music and playback
 - Researching storyline ideas and contacting consultants for fact checking and historical accuracy
- **2nd September - 2nd October 2015, Carnival Films; Development Assistant (Cover)**
Supporting the three development producers – Phil Temple, Alex Sapot and Tara Cook, with research, reading, writing feedback reports and coordination of diaries.
 - Liaised with writers and agents
 - Working across their vast development slate and coordinating story documents, submissions and scripts.
 - Organised MIPCOM travel for Alex Sapot
- **1st June 2015 – 22nd June 2015, CPL Productions; Script Researcher**
Three-week contract at CPL Productions LTD –as Script Researcher on an ITV commissioned drama.
 - Liaised with writers and conducted research for storylining
 - Coordinating story documents
 - Reading other scripts and treatments and writing feedback reports
 - Found contributors and established relationships with public organisations for research
- **15th July 2015 – Present, Premiere Pictures; Freelance Reader**
- **6th May 2015 – Present, Eleventh Hour Films; Freelance Reader**
- **2nd April 2015 – 20th April 2015, Eleven Film; PA/Development Assistant (Holiday Cover)**
- **27th February 2015 – Present, Mammoth Screen; Reader**
- **20th November 2014 – 31st December 2014, Amber Entertainment; Reader**
- **23rd December 2013 – 27th February 2015, CPL Productions LTD; Development Assistant**
Supporting the Creative Director/Exec Producer and Development Director across diaries and contributing towards the scripted, factual and entertainment slates.
 - Reading scripts and treatments and writing feedback reports
 - Logging statuses of numerous development projects

- Attended Edinburgh TV and Fringe festival 2014 and London previews as representative of company
- **11th June 2012 – 18th October 2013, Bentley Productions; Development Assistant/ Trainee Script Editor**

I worked at Bentley Productions – who produce ‘Midsomer Murders’ based at Pinewood Studios in Buckinghamshire. I had a range of roles that I adapted to including:

 - Reading scripts and books for possible adaptations – writing coverage reports
 - Shadowed script editor John Phillips for 16th series of Midsomer
 - Post-production paperwork and deliverables for each new episode.
 - Looking after the MD/Producer and Head of Development diaries and scheduling meetings with writers and talent. General office admin
- **19th July 2011- June 2012, Oxford Film and Television; Office Manager**

I worked as an Office Manager at Oxford Film and Television. A production company based in Chalk Farm that specialises in factual entertainment - including historical and arts programmes.
- **6th December 2010- 25th March 2011, See Saw Films London; Development Intern**
 - First point of contact and personal assistance to King’s Speech Producer Iain Canning inclusive of all diary management, flight booking and promotion schedules.
 - Assisting on casting and development decisions for future projects including ‘Shame’
- **1st June 2010- 18th July 2010, The Weinstein Company London; Acquisitions Intern**
 - Script reading, handling confidential material and development feedback

Key Skills

I am a proficient user of all Microsoft packages as well as Final Draft, Avid, Final Cut Pro, and Apple operating systems. I have excellent written and verbal communication skills, in production and office environments. I have a full clean driving licence.

Education

September 2014 – December 2015

Scripted Development Diploma – National Film and Television School

19th March 2013

Script Factory – Industry Reading Course

September 2006- July 2009

University of Wales, Newport -BA Honours, Upper Second Class, Film and Video

Specialising in Writing and Cinematography

September 2001- July 2005

Rosebery School for Girls, Epsom, Surrey

A Levels: Media Studies (B), Photography (C), English Literature (A)

AS level: Drama (B)

GCSEs: 10 grade C and above including English Literature and English Language (A) Drama (B) and History (B)

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References from Carnival Films, CPL, Bentley Productions, Oxford Film and Television, See-Saw Films and The Weinstein Company will be provided further into application.