

# Nicola Jefferies

## PRODUCER

Self-Shooter. London based.



07960 575742



nicolajefferies1@yahoo.co.uk



Driving Licence



Working with children  
(ex-teacher)

This CV may be kept on file and distributed for employment purposes.

### MAINSTREAM PAID

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<b>DV Director (shooting FS7)</b> MultiStory Media <i>Series 9</i>	<b>Paul O'Grady's for the Love of Dogs</b> Factual <i>Broadcast, ITV</i>	Exec. Prod: Mark Scantlebury Series Director: Katie Greaves	Mar. 2020 – Mar. 2020
<b>Shooting Story Producer (FS7)</b> Olga TV <i>Series 1</i>	<b>Paul O'Grady's Elephants (WT)</b> Factual <i>Broadcast, ITV</i>	Exec. Prod: Clare Barton Exec. Prod: Rory Dalziel	Jan. 2020 – Feb. 2020
<b>Producer</b> BBC <i>Series 28</i>	<b>Top Gear</b> Entertainment <i>Broadcast, BBC Two</i>	Exec. Prod: Clare Pizey Exec. Prod: Alex Renton	Aug. 2019 – Dec. 2019
Role: Developing ideas, finding stories and following editorial, setting up complex domestic and international shoots, working with fixers, researching and securing locations, finding experts, working with high profile talent and liaising with foreign governments and embassies.			
<b>Shooting AP (FS7)</b> Studio Ramsey <i>Series 1</i>	<b>Cornish Car Hunter (WT)</b> Factual <i>Broadcast, ITV3</i>	Exec Prod: Tom Willis Series Dir: Steve Bonsar	July 2019 – Aug. 2019
<b>Assistant Producer (F55)</b> Carnage Films <i>Series 2</i>	<b>Branded Content</b> Factual <i>Web-based TV Series</i>	Exec Prod: Oisin Tymon Series Prod: Maddy Easton	Feb. 2019 – July 2019
<b>Shooting Assistant Producer</b> Keshet International <i>Series 1</i>	<b>Speed Freaks</b> Factual <i>Broadcast, ITV4</i>	Exec Prod: David Williams Series Prod: Steph Fox	Dec. 2019 – Feb. 2019
<b>Shooting Assistant Producer</b> October Films <i>Series 1</i>	<b>Lazy Boy Garage</b> Factual <i>Broadcast, Dave</i>	Exec Prod: Gareth Cornick Series Prod: Laura Offer	Aug. 2018 – Dec. 2019
<b>Assistant Producer</b> Arrow Media <i>Series 1</i>	<b>Bodycam</b> Factual (Crime) <i>Broadcast, Discovery ID</i>	Exec. Prod: Nick Metcalfe Series Prod: Stuart Pender	May 2018 – Aug. 2018
<b>Shooting Assistant Producer</b> Elephant House Studios <i>Series 2</i>	<b>Inside...</b> Factual (History) <i>Broadcast, Channel 5</i>	Exec. Prod: James Hayes Series Prod: Ed Booth	May 2018
<b>Assistant Producer</b> BBC <i>Series 6 &amp; 7</i>	<b>Top Gear</b> Entertainment <i>Broadcast, BBC Two</i>	Exec. Prod: Claire Pizey Series Editor: Alex Renton	May 2017 – April 2018
Role: Setting up domestic and international shoots, working with fixers, researching and securing locations, researching cars, sourcing cars, release forms, securing archive, buying and transporting vehicles worldwide and liaising with foreign governments and embassies. For the studio, I liaise with all manufacturers to set up Stig laps, celebrity laps and static cars in the studio.			
<b>Researcher/Assistant Producer</b> BBC <i>Series 1 &amp; 2</i>	<b>Top Gear</b> Entertainment <i>Broadcast, BBC Two</i>	Exec. Prod: Claire Pizey Series Editor: Alex Renton	Aug. 2015 – Apr. 2017
<b>Runner</b> Boundless Productions <i>10 Episodes</i>	<b>Great British Railway Journeys</b> Factual (History) <i>Broadcast, BBC Two</i>	Director: Cassie Farrell Producer: Alison Kreps	May 2015 – July 2015

References available upon request. Over 25.

<b>Location Runner</b> Boundless Productions <i>Italy Episode</i>	<b>Great Continental Railway Journeys</b> Factual (History) <i>Broadcast, BBC Two</i>	Director: Tom Richardson Producer: Alison Kreps	April 2015 – May 2015
<b>Location Runner</b> BBC NI	<b>Portillo's State Secrets</b> Factual (History) <i>Broadcast, BBC Two</i>	Director: John O'Kane Producer: Elaine Forrester	Jan. 2015
<b>Production Management Assistant</b> BBC	<b>BBC Repeats and Reversioning</b> Casual contract		Dec. 2014 - April. 2015
<b>3<sup>rd</sup> Assistant Director</b> RAW TV	<b>Cyberbully</b> Drama <i>Broadcast, Channel 4</i>	Director: Ben Chanan Producer: Leah Cooper	Sept. 2014 - Oct. 2014
<b>Daily Runner and Driver</b> RAW TV	<b>The Village That Forgot</b> Drama	Director: Sam Hobkinson Producer: Lisa Gomer	Sept. 2014
<b>Floor Runner and Driver</b> RAW TV	<b>Children Next Door</b> Drama <i>Broadcast, Channel 4</i>	Director: Ben Chanan Producer: Leah Cooper	July 2014

## HARD SKILLS

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- **Teaching** qualification (PGCE)
- BBC **Health and Safety**, Data Protection and **Safeguarding** training
- Full, clean, **UK driving licence** (19 years)
- Experience with shooting **internationally**
- Rigging and de-rigging **Go Pros**
- Confident in **FCP 7** and X
- **Self-shooter** (F55, FS7, XF-305, PMW-200, C300)
- Highly experienced in working with **contributors** and **high profile talent**.
- Able to set up complex and fun challenges
- Microsoft Office Suite
- Clapper Loader and **Data Wrangler**
- Thorough **research** skills to put stories together

## PERSONAL PROFILE

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I am an experienced shooting story producer having worked both on location in the UK, internationally and also in a studio. I have worked across a range of genres including factual, drama, live entertainment and factual entertainment. As a qualified teacher, I have nine years experience in working with children and leading an effective team. I am confident in setting up complicated shoots, working on location with and without fixers, sourcing locations and contributors, finding props and action vehicles, looking after high profile talent and shooting all editorial on location. I also have experience as a 3<sup>rd</sup> AD.

## OTHER EXPERIENCE

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<b>Head of Science and Maths</b>	<b>Richard Taunton Sixth Form College</b> Southampton	Sept. 2009 – August 2014
<b>Science Teacher</b>	<b>Chalvedon School and Sixth Form</b> Basildon	Sept. 2005 – August 2009

## EDUCATION

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<b>PGCE Science Education</b> <i>Manchester Metropolitan University</i> September 2004 – July 2005	<b>BSc. Zoology</b> <i>University of Wales, Swansea</i> September 2001 – July 2004	<b>MA Education</b> <i>East Anglia Ruskin University</i> September 2006 – February 2009
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