

RHYS HOLLAND | PRODUCTION MANAGER

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Passionate, enthusiastic and capable creative with a love for film & TV and a track record of great results as part of a team. I respond positively to the high-pressured, collaborative nature of film & TV production and take pride in creating the best creative work possible. Experience of great communication, self-motivation and work ethic as a team and independently within pre-production and production.

Key Skills

- Great leadership skills in scripted pre-production and production. Experience leading a production crew.
- Proficient in administrative and organisational duties including management of database information and proficient use of iCal, Outlook, Word, Excel, Google calendar, Gmail etc.
- High ability in editorial judgement through reading and responding creatively to script reports, play reports, continuity reports and story development research.
- Strong communication with cast, writers, and producers in TV and film production.
- Working knowledge of agencies, financiers, current TV and films.
- Working experience of handling confidential information with tact and sensitivity.
- Confident forming factual documentation and pitching ideas to inform story.
- Informed approach to multitasking administrative and creative duties.
- High standard of literacy.

Experience

Pathos Films

Nov 2022 –

Feb 2023

Production Manager

Managing financial arrangements to secure locations.

Working with producers and ADs to make a shooting schedule.

Overseeing working budgets that accounts for personnel, equipment, and locations.

Working with the line producer to hire crews and contract with suppliers.

Coordinating all necessary transportation and housing for the cast and crew for the duration of the filming schedule.

Responsible for making sure all locations and cast have the prerequisite releases.

Ensure all necessary permitting has been taken care of for each respective location.

Serving as a liaison between local authorities and director and crew.

Completing daily production report, outlining day's shooting and reporting any deviations.

BBC Studios / EastEnders

Sept 2018 –

Jan 2020

Assistant Script Editor/Script Coordinator

Working closely with script team to read and respond to submitted script drafts in a timely manner.

Logging and tracking all script drafts and submissions and coordinating scripts ready for production and delivery.

Compiling editorial notes and agenda for weekly meeting and generating action plans.

Attending story conferences and development meetings harnessing relationships during development into production.

Kudos / Tin Star S2

Nov 2017 –

Aug 2018

Assistant Script Editor

Providing editorial support to script and production department under tight fast paced deadlines.

Writing notes for series development and script drafts and taking notes in development meetings.

Sourcing new material and liaising with writing and directing talent.
Maintaining up to date library of script drafts and new writing samples.
Generating new ideas through researching, sourcing new material and
Creating pitch documents for development team.

Qualifications

Jan 2020 – September 2022 – MA Filmmaking

London Film School

Specialised in: Screenwriting and Directing. Elected student governor.

Sept 2011- May 2014 – BA Film and Media Production First Class (Hons)

Sheffield Hallam University

Specialised in: Screenwriting and Directing. Won Best Director Graduate Award.

References available on request.