

Chloe Garfoot

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I am an enthusiastic Runner and Researcher with a clear understanding of production duties and requirements. I have a strong background in factual programming, working on location and supporting large teams across production and filming.

Employment:

Designs on Chelsea, BBC, Runner

Series Producer: Paolo Proto

Production Manager: Sue Aartse-Tuyn

For this new BBC gardening competition series I went away on location to film various stages of the competition. I helped the large team to prepare the location for the competition, ran errands, supported various members of team with their work and looked after the judges and presenter.

One Man and his dog, Countryfile, BBC, Runner/Assistant Floor Manager

Production Manager: Lynne Youle

This famous sheepdog trial was shot as live, it was my responsibility to make sure that the contestants, dogs, presenters and crew were in the right place at the right time and well taken care of.

James Martin Home Comforts, BBC, Runner

Series Producer: Nicola Kingscote

Production Manager: Katy Cartwright

For the second series of this programme, I worked away filming VTs on locations around the country, helped to plan elements of the studio filming in the office, working closely with the production management team and was the runner on a busy studio shoot. I used a number of BBC in house systems such as One Transport, and assisted the PC on the day to day running of the studio and filming.

RHS Chelsea Flower show live coverage, BBC, Location Runner

Series Producer: Rosemary Edwards

During the RHS Chelsea Flower show, I was part of the team on location filming inserts for the live shows. I supported a crew and various Directors working to extremely tight deadlines which required me to be proactive, organised and a step ahead at all times. We worked with various presenters and guests.

Count down to Chelsea, BBC1, Location Runner

Series Editor: Simon Shaw

Producer: Simon Pass

These programmes aired the week before the live coverage from the RHS Chelsea Flower show. Our small team filmed on location with various presenters during the setting up of the show. As well as running for the crew and presenters I was in charge of backing up all media and getting drives couriered back to Bristol in time for the programmes to be edited.

Rookies, BBC1, Location Runner

I ran on a few shoots, filming in various different locations with people training to work for the emergency services.

Protecting our Parents, BBC2, Junior Researcher:

April 2013 – July 2013

Series Producer: Alice Perman

Director: Jonathan Taylor

This is a three part observational documentary series looking at the Elderly Care system with access to the NHS and Social Services in East Birmingham. This series follows professionals and patients grappling with the many complex dilemmas of old age. As the Junior Researcher on this project I had lots of responsibilities ranging from logging rushes and selecting key parts of the story for the edit, recording sound whilst out filming on location, handling

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consents, researching topics that affected our contributors, finding and organising filming locations and supporting the crew out on location and in the edit.

FirstLookTV, Researcher:

March 2012 – December 2012

Creative Director: Will Hanrahan

During my 9months at FirstLookTV I worked on a number of different projects including crime documentaries for the international series Evil up close, Norway: A survivor's story and a BBC Midlands programme, Wild Weather 2012. I had a range of responsibilities including people and story finding (nationally and internationally), setting up a variety of shoots including interviews, reconstructions and pieces to camera (nationally and internationally), data wrangling, archiving and organising past programmes, pulling sync, organising filming kit, fact checking scripts and sourcing material from various organisations and people. I also conducted many of the interviews which often covered extremely sensitive subjects.

Watching the Detectives, Channel4, S2 Productions, Researcher:

February 2012 – March 2012

Director: Chris Atkins

As a researcher I was given the task of finding participants for this sensitive documentary, taking into consideration legal requirements and restrictions. I also co-ordinated aspects of the production, including filming schedules and delivery of equipment.

Researcher for John Kampfner:

November 2011 – September 2012

I worked with journalist John Kampfner with research for his new book. This required me to conduct in depth research into a topic which was new to me.

The Wonderful life of Tony Blair, Dispatches, Blast! Films, Researcher:

September 2011

Director: James Brabazon

I started as an Intern and was subsequently hired to finish the research I had started. I had to prepare a large research document which was released alongside the show. I was the only member of the team working on this and was left to work independently.

Crimewatch, BBC: Location Runner:

August 2011

As the runner for this reconstruction shoot I helped with many aspects, including accurately prepare scenes and locations, logging, organising the actors and other members of the team and making sure everyone was well fed and watered!

BP: In Deep Water, Dispatches, Fresh one: Intern:

September 2010

Director: James Brabazon

This was near the beginning of production, so I was involved in a lot of the initial research. I was also in charge of organising and storing our research, making sure everything was properly documented for the legal team.

Unreported World, Quicksilver Media, Channel4, Intern:

June 2010

Here I was required to come up with potential show ideas where I had to pitch them to the shows series producer.

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Skills

- Recording sound
- Interviewing
- Researching
- Finding contributors
- Organising shoots
- Booking flights and hotels for international shoots
- Data wrangling
- Archiving
- Pulling Sync
- Fact Checking scripts
- Sourcing third party material
- Organising and maintaining filming kit
- I am currently learning how to self-shoot and with some more practice could act as a second cameraman
- Organisation
- General admin
- Excellent computer skills

Qualifications:

- Liverpool John Moores University, BA (Hons) Journalism 2007- 2010: 2:1
- NCTJ Exams: Law (LAGR) A, Law (LACR) C, Politics (local) A, Politics (central)
- A-Levels (2007) – English Literature: B, Art: B and Design Technology: C

Referees:

- James Brabazon, award-winning frontline journalist and documentary filmmaker, details on request
- Alice Perman, Series Producer, BBC, details on request
- Jonathan Taylor, Director, BBC, details on request
- Will Hanrahan, Creative Director of FirstLookTV, details on request