

Kelly Sillery

Jnr Production Manager

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GDPR Statement: This CV may be kept on file and distributed for employment purposes.

Drama, Children's Drama, Commercials, Comedy & Features

BOILING POINT – BBC

BBC Studios – 5 x 60mins

Series Producer: Graham Dover. Line Producer: Deborah Aston

Jnr Production Manager

2022 - 2023

BIFF & CHIP S2 & S3 – CBEEBIES

BBC Studios – 40 x 11mins

Series Producer: Phil Cooper. Line Producer: Lorna Copeland

Production Coordinator

2022

BRASSIC S3 – SKY

Calamity Films – 8 x 60mins

Series Producer: Mags Conway. Line Producer: Amanda Wasey

Production Coordinator

2020-2021

BRASSIC S2 – SKY

Calamity Films – 6 x 60mins

Series Producer: Mike Noble. Line Producer: Richard Everiss

Production Coordinator

2019

BRASSIC S1 – SKY

Calamity Films – 6 x 60mins

Series Producer: Juliet Charlesworth. Line Producer: Mike Noble

Production Coordinator

2018

THE SPANISH PRINCESS – STARZ

New Pictures – 8 x 60mins

Series Producer: Andrea Dewsbery. Line Producer: Kate Dudley

Production Coordinator

2018

ADIDAS – THE ANSWER (Commercial)

Production Company - Sugar Free TV

Production Coordinator

2018

KATY – CBBC

CBBC – 3 x 30mins

Series Producer Jonathan Wolfman. Line Producer: Mike Noble

Production Coordinator

2017

CLASS DISMISSED S3 – CBBC

CBBC – 12 x 15mins

Series Producer Chantal Delaney. Line Producer: Mike Noble

Production Coordinator

2017

CREEPED OUT – CBBC & DHX MEDIA

CBBC & DHX Media – 13 x 30mins

Series Producer Juliet Charlesworth. Line Producer: Mike Noble

Production Coordinator

2017

7 NATION ARMY – BEATS (Commercial)

Production Company - Sugar Free TV

Production Coordinator

2016

CLASS DISMISSED S2 – CBBC

CBBC – 12 x 15mins

Series Producer Claire McCarthy. Line Producer: Sam Milnes

Production Coordinator

2016

BOY MEETS GIRL – BBC2

Tiger Aspect – 6 x 30mins

Series Producer: Paul McKenzie. Line Producer: Mike Noble

Production Coordinator

2016

4 O' CLOCK CLUB – CBBC

CBBC – 13 x 30mins

Producer: Dominic McDonald. Line Producer: Mike Noble

Production Coordinator

2015

THE HOUSE OF ANUBIS - NICKELODEON

Behind-the-scenes on House of Anubis & Anubis Gallery Promo Shoot

Lime Pictures – 60 x 23mins (Series 1 & 2)

Producer: Susie Liggat, Ed Pugh. Line Producer: Sherree Black & Colette Chard

Production Assistant

2007 - 2011

DCI BANKS - ITV1

Left Bank Pictures – 8 x 60mins

Spring 2011

Director: Paul Whittington. Producer: Stephen Smallwood

Floor Runner

FRANKENSTEIN'S WEDDING: Live in Leeds – BBC 3

BBC – Live OB

Director: Colin Teague. Producer: Tony Followell

Senior Floor Runner/ Floor Runner

2010 - 2011

Captain America: The First Avenger – (feature)

Vita Ray Productions

Director: Joe Johnston. Producer: Kevin Feige

Floor Runner

Autumn 2010

THE ROAD TO CORONATION STREET - BBC4

ITV DRAMA – 1 x 75mins (TV Movie)

Director: Charles Sturridge. Producer: Kieran Roberts/Rebecca Hodgson

Floor Runner

Spring/Summer 2010

Factual & Entertainment

WELCOME TO ITVBE – ITVBE

ITV Entertainment – 1 x 60mins

Role Included: Managing budget, negotiating with crew, locations and Post Production houses for an overnight edit. Contracting crew and talent as well as locations for filming. Organising child licensing. Liaising with prop house, including all Coordinator duties. Liaising with Network in regard to programme delivery.

Junior Production Manager

2014

HARRY AT 30 – ITV

Shiver – 1 x 60mins

Role Included: Managing full budget and attending monthly cost book meetings, negotiating with crew, locations and Post Production. Liaising with GE (international) and the Network in regard to programme delivery. Contracting crew and talent as well as locations for filming. Including all Coordinator duties.

Junior Production Manager

2014

OUR GREAT YORKSHIRE LIFE – Channel 5

THE GREAT YORKSHIRE SHOW – Channel 5

DARCY OAKE: EDGE OF REALITY – ITV

NATIONS FAVOURITE QUEEN SONG – ITV

CELEBRITY SUPER SPA – Channel 5

ADE AT SEA – ITV

HAPPY BIRTHDAY E.T. – ITV

CORRIE GOES TO KENYA – ITV

DESPERATE SCOUSEWIVES – E4

MOST HAUNTED (SERIES 14) – SKY LIVING

LIVING WITH YVETTE & KARL – SKY LIVING

ITV Entertainment, Shiver & Daisybeck Studios

Production Coordinator

2009 - 2021

Production Co-ordinator roles included: Assisting Production Manager with keeping the cost book (budget) updated. Float management. Completing daily call sheets for all shoots. Issuing POs for invoices and costs incurred to production. Overseeing junior members of staff. Hiring of crew and kit/ purchasing kit for crew. Liaising with celebrities' agents along with presenter agents. Organising of I-visas for travel to the States. Organising carnet document and local permissions for filming in Los Angeles and New York City. Organising transport and hotels for talent and filming crew. Recce-ing locations, Dealing with press and public whilst on location. Liaising with Studio management and organising studio facilities. Organising parking dispensation for large OB vehicles and location filming. Completing Post Production paperwork on Silvermouse. Transcripts. Music Clearance. Completing transcripts. Inputting systems for production paperwork for easy storage and fast retrieval.

Education:

Edge Hill University – 1st Class BA (HONS) in Television Production Management

St John Rigby College – A-levels: Film Studies, Performing Arts, Photography and Music

Achievements & Training:

Full UK driving license (Clean Record)

IOSH – Managing Safety

BBC Safeguarding Trust

BBC Health and Safety

1st Option RAW Safety Training

ScreenSkills: Coronavirus Basic Awareness on Production Training

School of Makeup – Private Diploma in Fashion, TV/Film, Theatre Make-up & Hairstyling

Additional Skills:

Child licensing, Final Draft, Equity contracts, SetKeeper, Scenechronize, Albert, MS Word, Excel, Soundmouse & Silvermouse post production information report, proficient in Mac OS X, I-Business, My Business, Smartbooks, SAP

References are available upon request.