

ALICE RYLAND



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Personable, practical and enthusiastic Communication and Media graduate seeking work in television production.

RELEVANT EXPERIENCE

- Summer 2013 – Placement in television department at **M&C Saatchi**. Involved sourcing and booking transport, hotels, studios and talent, assisting on shoots and running voice recording sessions, producing production meeting documents and runner duties.
- 2010-2011- One year **apprenticeship** at the Yvonne Arnaud Youth Theatre, Guildford. Included
 - Backstage, lighting and construction work with a team of professional stage managers, operating a lighting board on numerous shows, operating sound, rigging and striking lights, building sets, set dressing and prop making and sourcing
 - **Planning** and **Leading** youth drama and education workshops
 - **Initiating** tasks and **delegating** jobs as Assistant Stage Manager and Assistant Director for 5 youth shows including 2 at the Edinburgh Fringe Festival
- Summer 2014- Paid work as **Deputy Stage Manager** for Guildford School of Acting foundation course show
- Selected to take part in extra-curricular university course where gained skills in **photography, radio** and **video production**
- **Assistant Director** of 'Grease: The Musical' and committee member of university Performing Arts Society
- 2011-2014 - Weekly **reporter and presenter** for University 'Nerve radio' news bulletins
- Summer 2012 – Examination Administration Assistant at AQA Guildford

QUALIFICATIONS

- **2:1 BA (HONS) COMMUNICATION AND MEDIA** degree. Units included ; Advertising, Writing, Editing and Publishing, Media: Messages & Meanings, Writing for Different Purposes, Communication Skills, Marketing and Public Relations.
- Completed dissertation project on '**The Impact of the Internet of Television Consumption**'
- 3 A LEVELS (B), 7 AS LEVELS (inc maths) and 10 GCSE'S grade A*-B.
- Full UK driving Licence

OTHER ACTIVITIES

- Assembled and led breast cancer charity university team; involved organising charity events and raising awareness on campus
- 2011-2012 - Student Representative for seminar group; gained skills in liaison, negotiation, report writing
- Member of university Performing Arts Society for three years
- Games Maker at London 2012 Olympics; worked as part of team assisting the public at the security gates
- Took part in university US Election coverage; helped produce a TV package to be aired on the night and worked as a radio news researcher and writer
- Media mentor and assistant at Dorset School Games; involved helping young reporters to gather media coverage of the day
- University fundraiser for DEC Philippines Disaster Fund
- Former school sports captain and vice house captain
- Former member of Basingstoke and Surrey Youth Theatre's

REFERENCES

“ Alice was fantastic, not only in terms of her enthusiasm to do a good job but also her focus on always delivering results and performing tasks at a professional level. I would love her to stay and work full time. ”

Nnamdi Nwosu , Senior Producer at M&C Saatchi

“ Alice is a terrific team player, who quietly organised everyone in an efficient, professional and caring manner. She is one of the best Deputy Stage Managers I have ever worked with. ”

Michael Toumey, Director at Guildford School of Acting