

Lucy Harrison

1 Eskdale Avenue, Royton, OL26SP

Mobile 07881270636 Email - lucy.harrison90@icloud.com

DOB: 17th Feb 1990

Clean Driving Licence

COMPUTER SKILLS

A wide range of computing skills including Excel, Word, Outlook, Power point, Web design software, Sage Payroll and Sage Accounts, Eclipse, Money Penny,

MAIN DUTIES:

Petty Cash / Reconciliations, Accounts Payable/Payments, Payroll, Purchase orders input and coding, Dealing with supplier queries, Adhoc Reports.

Employment

<u>Nov 2021 - Mar 2022</u>	Title:	Lookout Point (HV3) Limited
	Position:	Production Accountant
	Line Producer:	Andy Kitching
<u>July 21 - Oct 21</u>	Title:	Red Production Company (No Return)
	Position:	Production Accountant
	Line Producer:	Andy Kitching
<u>Feb 21 - June 21</u>	Title:	Red Production Company (Traces Series 2)
	Position:	Production Accountant
	Line Producer:	Andy Kitching
<u>Oct 19 - Feb 21</u>	Title:	Viacom International Studios (Goldie's Oldies)
	Position:	Production Accountant
	Line Producer:	Sam Ferguson
<u>July 19 - Oct 19</u>	Title:	Tiger Aspect Productions Limited (The Other One)
	Position:	Production Accountant
	Line Producer:	Chris Illiffe
<u>Feb 19 - Jun 19</u>	Title:	Chalkboard TV Limited - (Cold Call)
	Position:	Production Accountant
	Line Producer:	Steven Ross
<u>Nov-18 - Feb 19</u>	Title:	ITV Bancroft 2 Limited (Bancroft)
	Position:	Assistant Accountant
	Accountant:	Simon Hailey
	Line Producer:	Clare Shepherd
<u>Mar 18 - Nov 18</u>	Title:	ITV Vera Limited (Vera)
	Position:	Production Accountant
	Line Producer:	Fahima Chowdhury

<u>Jun-17 - Mar 18</u>	Title:	Safe Series Limited (Safe)
	Position:	Assistant Accountant
	Accountant:	Sue Dewhirst
	Line Producer:	Angela Taylor
<u>Feb17-June 17</u>	Title:	ITV Bancroft Limited (Bancroft)
	Position:	Assistant Accountant
	Accountant:	Chris Leach
	Line Producer:	Des Hughes
<u>Sept-16-Feb 17</u>	Title:	Little Island Productions (Snatch) Limited (Snatch)
	Position:	Assistant Accountant
	Accountant:	Fry Martin
	Line Producer:	Jean Holdsworth
<u>May 16- Sept 16</u>	Title:	ITV Tina & Bobby Limited (Tina & Bobby)
	Position:	Assistant Accountant
	Accountant:	Elaine Harrison
	Line Producer:	Amanda Wasey
<u>Jan 16 -Apr 16</u>	Title:	The Forge Entertainment (National Treasure) Limited
	Position:	Assistant Accountant
	Accountant:	Ben Arsalanian
	Line Producer:	Yvonne Ibazebo
<u>Nov 15- Jan16</u>	Title:	Tiger Aspect (KAW) Limited (The A Word)
	Position:	Assistant Accountant
	Accountant:	Jeff Dunn
	Line Producer:	Des Hughes
<u>Mar -15 Nov 15</u>	Title:	ITV Jerico Limited
	Position:	Assistant Accountant
	Accountant:	Elaine Harrison
	Line Producer:	Angela Daniell
<u>Jul - Dec 14</u>	Title:	ITV Jambusters Limited (Home Fires)
	Position:	Assistant Accountant
	Accountant:	Elaine Harrison
	Line Producer:	Rachel Salter
<u>Mar - Jul 14</u>	Title:	Company Productions (The Village)
	Position:	Assistant Accountant
	Accountant:	Elaine Harrison
	Line Producer:	Di Barton
<u>Jan - Mar 14</u>	Title:	RSA Films Limited (Get Santa)
	Position:	Assistant Accountant
	Accountant:	Freya Pinsent
	Line Producer:	Sarah Wheale

Nov 13 - Jan 14 Title: Matador Pictures (Residue) Feature Film
Position: Assistant Accountant
Accountant: Charlies Bates/Sam Beddoe
Line Producer: Lynn Roberts

May-Nov 13 Title: ITV Studios Limited (Vera Series 4)
Position: Assistant Accountant
Accountant: Elaine Harrison
Line Producer: Will Nicholson

Feb -May 13 Title: Tiber Films Limited (Catch Me Daddy)
Position: Assistant Accountant
Accountant: Elaine Harrson
Line Producer: Paula McBreen

May 12 - Nov 12 Title: ITV Studios Limited (Vera Series 3)
Position: Assistant Accountant
Accountant: Elaine Harrison
Line Producer: Will Nicholson

Nov-11 -Mar 12 Title: Red Productions (Bedlan)
Position: Accounts Assistnat
Accountant: Elaine Harrison
Line Producer: Nadia Jaynes

Jun 11- Oct 11 Title: Tiger Aspect (Prisoners Wives)
Position: Accounts Assistant
Accountant: Elaine Harrison
Line Producer: Abi Bach

QUALIFICATIONS

Diploma Qualifications

Creative and Media diploma level 3:- Merit

BTEC First Diploma in ICT for Practitioners - Merit

GCSE Levels:

Business Communication Systems, Statistics, Art, Math, Drama, English Language,
English Literature , Science , Media

References

Available on request.