

RACHEL BRADLEY

Production Manager

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Experienced in News & Current Affairs, Documentary, Reality and Entertainment for UK and international productions. An enthusiastic approach to delving into new subject matters and eager to take on new challenges, with the aim to progress further within Production Management.

SKILLS

- * Budget Management
- * Business Management
- * Filming Schedules
- * Archive and Music Clearance
- * Systems used: Final Draft, SAP, EZY PO, Greentree and Silvermouse
- * International Production
- * Staff Management
- * Crew and Talent Management
- * Transcriptions
- * Call Sheets and Risk Assessment
- * HR processes
- * Location and Studio Filming
- * Post Production Processes

PRODUCTION MANAGER

| Programme Title | Production Company | Dates |
|-------------------------|--------------------------------|------------------|
| BBC Breakfast | BBC (BBC 1) | Dec 20 - May 23 |
| Jono and Ben – Series 7 | Mediaworks New Zealand (Three) | July 18 - Nov 18 |
| Funny Girls | Mediaworks New Zealand (Three) | July 18 |
| NZ Suffragette Special | | |

HOST MANAGER

| Programme Title | Production Company | Dates |
|-------------------------------|---|------------------|
| Ex On The Beach: Peak of Love | eOne / Purveyors of Pop / Imagination TV (MTV - US) | July 19 - Aug 19 |

PRODUCTION COORDINATOR

| Programme Title | Production Company | Dates |
|--|-------------------------------------|--------------------|
| BBC Breakfast | BBC (BBC 1) | Jan 20 - Dec 20 |
| Sky - Sky Value TVC | Satellite Media New Zealand | Sep 19 - Oct 19 |
| Warehouse - Halloween TVC | Satellite Media New Zealand | Sep 19 - Oct 19 |
| Dancing With The Stars - Season 3 | Mediaworks New Zealand (Three) | April 19 - June 19 |
| Crimes That Shook Australia - Season 3 | Title Role Productions (Foxtel/Sky) | Oct 17 - March 18 |
| Corporate Production (International) | Versus Media Australia | May 17 - Sept 17 |
| Hell's Kitchen Australia | ITV Studios Australia (Ch 7) | Feb 17 - May 17 |
| The Biggest Loser: Transformed | Endemol Shine Australia (Ch 10) | Oct 16 - Jan 17 |
| Gospel Choir of the Year 2016 | BBC (BBC 1) | June 16 - July 16 |
| Songs of Praise | BBC (BBC 1) | June 16 - July 16 |
| Rip Off Britain - Series 7 (V2) | BBC (BBC 1) | May 16 - June 16 |
| Never Again: Fear and Faith in Paris | BBC (BBC 1) | Feb 16 - May 16 |
| Food: Truth or Scare - Series 1 | BBC (BBC 1) | Oct 15 - Feb 16 |
| I Survived a Zombie Apocalypse | Tiger Aspect Scotland (BBC 3) | July 14 - Sept 14 |
| The One Show - Arts VT's | BBC Scotland (BBC 1) | May 14 - July 14 |
| Fill Your House For Free - Series 2 | Raise the Roof Productions (Ch 4) | Dec 13 - May 14 |
| Kirstie's Crafty Christmas | Raise the Roof Productions (Ch 4) | Sept 13 - Dec 13 |
| Commercial Production | ABF Pictures (International) | Jan 10 - Sept 13 |
| Corporate Production | Little Orchard Productions (Online) | Feb 10 - Jan 11 |

ADDITIONAL CREDITS

| Programme Title | Production Company | Dates |
|-------------------------------------|--|------------------|
| Production Assistant (Feature Film) | Believe - Bill & Ben Productions | Aug 11 - Oct 11 |
| Researcher | Ghost Hunting With: The Only Way Is Essex Antix Productions (ITV 2) | July 2011 |
| Runner | The Jeremy Kyle Show (ITV 1) | May 11 - July 11 |
| Location Runner | Ghost Hunting With: The Saturdays Antix Productions (ITV 2) | Sept 10 |
| Junior Researcher | Tonight (ITV 1) | June 08 |
| Runner | Daytime & Commercial (Channel M) | 2007 - 2009 |

EDUCATION & TRAINING

| Institution | Qualification | Dates |
|------------------------------------|---|--------------|
| BBC Academy Leadership Training | New Leader Programme Effective Performance Conversations Emotional Intelligence for Leaders Resilient Leadership Inclusive Culture / Leadership Unconscious Bias for Leaders Hearing Managers Impartiality: The Essentials | 2020 - 2023 |
| Production Management | Editorial Values Disability Confident Bullying and Harassment Awareness Production Safety Working with Children / Safeguarding Data Protection and Cyber Security | |
| Production Sustainability | Greener Broadcasting Sustainability in Operations Reporting Climate Change Fair Trading Awareness | |
| Clearcast | Agency Certificate Adway / BCAP Code | Sept 2012 |
| BBC Academy | Production Research Course | Nov 2010 |
| University of Salford | Bachelor of Arts Honours Degree Grade 2:1 - TV and Radio Production | 2004 - 2007 |
| St John Rigby College | A Levels - Grades B – D Media Studies, English Combined and Performance studies | 2002 - 2004 |
| St John Rigby College | Ed-Excel Key Skills Level 3 – Pass | 2002 - 2004 |

REFERENCES

Available on Request