

GRACE SARGEANT

MAKEUP & FILM PRODUCTION
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PRODUCTION:

PREMIER PARK STUDIOS STUDIO ADMINISTRATOR

November 2011 – June 2013

- Personally assisting duty manager with varying duties
- Dealing with accounts; invoices, petty cash and expenses
- Assisting with budgets and financial control
- Organising catering, set-building, props, lighting and equipment
- Organising travel and accommodation
- Pencilling production teams
- Call sheets

FORD FILMS

MORMON MOVIES: YOUR POTENTIAL, YOUR PRIVILEGES

August 2012

Production Assistant, Wardrobe & Props

- Assisting with shoot co-ordination
- Script breakdown and production design
- Set design and dressing
- Props
- Wardrobe and costume styling
- Continuity

IN-HOUSE FREELANCE RUNNER / RECEPTIONIST / PRODUCTION ASSISTANT

Oct 98 – Sept 00

Including: Weilands, HLA, Pink, Storm, Good Films, Company Pictures, POP, Contagious Films, RSA, Academy

- Front of house receptionist, competently using switchboards and e-mail, organizing couriers, ad-hoc duties
- Assisting Producers/Directors in varying duties in-house
- Screening scripts
- Reading scripts and creating reports for submitted screenplays
- Project research
- Producing call sheets
- Assisting with shoot co-ordination

MAKEUP, HAIR, SFX:

COMPANY

TITLE

DIRECTOR

POSITION

TELEVISION

BBC	Strictly Come Dancing	Alex Rudzinski	Trainee Makeup Artist
KAYAK PRODUCTIONS	No Skillz (Pilot)	Alex Newman	Makeup / Hair Designer
KAYAK PRODUCTIONS	Christie (6 parts)	Azi Rahman	Makeup / Hair Designer
NATIONAL GEOGRAPHIC	Zombies: The Truth	Brent Baker	SFX Makeup Artist

COMMERCIALS

MPH FILMS	Fairies	Rupert Bryan	Makeup / Hair Designer
OLI & JACK PRODUCTIONS	Longshoreman, yahoo.com	Oli Hudson & Jack Noddings	Makeup Artist
FORD FILMS	Mormon Movies	Tyler Ford	Makeup / Hair

FILM			
INSPIRED MOVIES	Exitz	Laurens C Postman	Makeup Daily
FORD FILMS	Piccadilly Cowboy	Tyler Ford	Makeup / Hair Designer
KAYAK PRODUCTIONS	Xavier In The City	Azi Rahman	Makeup / Hair Designer
MPH FILMS	Blood Line	Rupert Bryan	Makeup / Hair Designer
AMARILLO FILMS	One Minute's Silence	Clare Harvey	Makeup Assistant
ELLIOT PRODUCTIONS	The Crotch	Hugh Macleod	Makeup / Hair Artist
MILLIWAYS MOVIES	The Game They Play	Olaf Olgiati	SFX Makeup / Hair Artist
WAVEFORM FILMS	Little Things	James Twyford	Makeup / Hair Designer
ARTS EDUCATION	The White Room	Lisa James-Larsen	SFX Makeup Artist
UNIVERSITY OF THE ARTS	Edeline Lee Designs	Julie Marie Kristiansen	Makeup Designer
NEXT DIRECTORY	Quelle Catwalk	Elizabeth Crockatt	Hair Designer
LITTLE TURTLE PRODUCTIONS	Dead With You	Sam Champion	Hair, Makeup, SFX Artist

THEATRE

THE QUESTORS THEATRE	The Evolution of Esther	David Hovatter	Makeup & Wigs
THE QUESTORS THEATRE	Three Women	David Hovatter	Makeup & Wigs

MUSIC PROMOS

TWO RIVERS PRODUCTIONS	The Show - Generic	James Twyford	Makeup Assistant
DOLLINGS FILMS	Paul Ballard - Keep Me Alive	Matt Dollings	Makeup / Hair Designer
SHORELINE PRODUCTIONS	Hadrian – Can You Hear Me	James Fox	Makeup / Hair Designer
SHORELINE PRODUCTIONS	Kitayah – Because The Night	James Fox	Makeup Designer

PHOTOGRAPHIC

MAIA PHOTOGRAPHY	Piccadilly Cowboy Stills	Natasha Arnou	Makeup / Hair Design
MAIA PHOTOGRAPHY	Neat Designs	Naomi Christie	Makeup / Hair Design
GREEN PHOTOGRAPHY	Love, Honour, Abuse	David Green	Makeup / Hair Design
RADIM PHOTOGRAPHY	Kat Bardot	Radim Stepanek	Makeup / Hair Design
SIMON PARRY PHOTOGRAPHY	Sharon Benson Headshots	Simon Parry	Makeup / Hair Design

FASHION SHOWS / DESIGNERS

Suzanne Neville, Stewart Parvin, Ian Stuart, Alan Hannah, Amanda Wakeley, Ritva Westenius, Johanna Hehir, Edeline Lee.

*featured in Brides and Wedding magazine.

ARTISTES WORKED WITH:

Steve Merchant, Rufus Wright, Dan Warren, Nicola Cotter, Anthony MacMurray, Alec Christie, Karen Taylor, Guy Burnett, Christopher Cazanove, Melanie Gutteridge, Tom Butcher, Gwyneth Powell, Sophie Shaw, James Greene, Camilla Dallerup, Erin Boag, Jill Halfpenny, Julie Hale, Luke Hamill, Gareth Cooper, Nathaniel Lendor.

ADDITIONAL INFO

Greasepaint trained in High Definition TV, Film and Theatre Makeup; makeup, hair, wigs, airbrushing & prosthetics.

Award winning artistry for Bobbi Brown and MAC.

Teaching makeup and hair masterclasses.

Credited writer for Raindance 'Beginning Filmmakers Handbook' Makeup artist section.

ADDITIONAL SKILLS

- Script breakdown, character breakdown, continuity records.
- Direct Lighting Certificate
- Character and makeup design / shoot prep.
- Experience of running small departments, managing a number of staff working in a variety of roles.
- Budgets & expenses.