

TOM KENNEDY – Assistant Producer

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I am a highly self-motivated and confident Assistant Producer, used to working under pressure and to tight deadlines. I am methodical, organised, passionate & driven to achieve high quality content. After nearly eight years of experience in the media industry, I've proven that I'm exceptionally dedicated, very hard working, enthusiastic and reliable. I am certain that by combining my determination to succeed, with my passion for the media business, I will be an asset to any work place.

Television, Online & Commercial Employment:

Nov 2012 - present: ASSISTANT PRODUCER – ‘This Morning & Loose Women’. ITV Competitions. Exec Producers – Heather Jones and Peter Mossman. Key responsibilities: Writing scripts. Edit producing. Assisting with scheduling & research. Forward planning. Organising & coordinating shoots. Booking crew/VO talent/presenters. Delivering final VT's to a high standard.

Oct – Nov 2012: CASTING ASSISTANT PRODUCER – ‘SkyGo Campaign’. Brothers and Sisters. Producers – Emma Love and Tracy Macassey. Key responsibilities: Sourcing contributors. Street casting. Conducting and filming interviews/casting sessions. Writing and managing schedules. Coordinating shoots. Supervising post-production.

Aug – Sept 2012: ASSISTANT PRODUCER – ‘Warrior World Football Week (pilot)’. A Brand Apart. Producers – Neil Osbourne and Steve Clune. Key responsibilities: Development of the initial creative idea. Managing schedules & the show's running order. Researching content (clips/VTs/interviews). Working with US sports brand ‘Warrior’.

July – Aug 2012 : CASTING ASSISTANT PRODUCER – ‘Morrisons Fuel Saver’. Connected Pictures. Producers – Peter Penny, Adam Penny and Jon Ayers. Key responsibilities: Development of the initial creative idea. Script/interview writing. Researching contributors, mentors, locations & crew. Organising & running casting sessions. Organising & filming recces. Being particularly well organised to meet extremely tight deadlines.

Mar – June 2012: ASSISTANT PRODUCER – Maverick Media. Producers - Will Jeffery, Alice Carlisle, Sarah Ross and Chris Cartwright. Key responsibilities: Creative development. Sourcing crew & talent. Casting v/o artists & actors. Producing AAA video game trailers. Coordinating shoots, edits & v/o. Supervising post-production. Managing budgets & schedules. Quality controlling deliverables & tech checking. Packaging edits for delivery. Working under pressure to tight deadlines.

May 2011 – Jan 2012: ASSISTANT PRODUCER – The Outfit UK. Producers – Niall Murdoch, Charlie Read and Gemma Crawley. Key responsibilities: Forward planning. Creative development. Writing & editing scripts. Casting v/o artists/actors. Directing & coordinating shoots. Self-shooting. Directing v/o sessions. Edit producing & ensuring technical specs are correct. Packaging final films for delivery. Encoding edits. Managing the creative team. Working closely with the UK's biggest brands – such as O2, Wella & Andrex. Being methodical & organised to meet very tight deadlines.

Jan 2011 – May 2011: DAYTEAM AP/RESEARCHER – ‘Scoreboard’. Fremantle Media. Producers - Jane Street and Barney Newman. Key responsibilities: Developing editorial ideas. Forward planning. Contributor research & casting. Writing scripts for VT's. Scheduling shoots. Sourcing locations. Directing VT's (Z1 & EX3). Compiling fact documents. Filtering on-screen viewer comments & statistical information. Scanning daily newspapers for stories to create interesting & topical debates.

July 2009 – Dec 2010: AP/SNR RESEARCHER – ‘Something For The Weekend’. Princess TV. Series Editor - Catherine Mann. Key responsibilities: Developing strand ideas. Forward planning. Writing scripts & in-depth biogs of celeb guests. Analysing daily newspapers for topical stories & providing a weekly sports/news roundup. Sourcing broadcastable clips, archive & stills. Writing food & cocktail briefs. Filtering on-screen viewer comments. Sourcing new gadgets for each show.

March 2008 – July 2009: AP/SNR RESEARCHER - ‘The Wright Stuff’. Princess TV. Series Editor - Tim Cunningham and Caroline Davies. Key responsibilities: Development of strand ideas. Forward planning. Writing scripts & biogs for celeb guests/panelists. Self-shooting. Conducting telephone interviews with guests. Reacting to daily topical news stories and providing up-the-minute briefs for the daily live show. Generating ideas for news items & discussion points. Editing the interactive content.

Other Credits:– T4, The X-Factor, Britain's Got Talent, Wimbledon Tennis, Grease is the Word, AllStar Family Fortunes, Channel 4 TV Show & The Big Art Project.

Drama & Film Employment:

Sept - Dec 2007: STANDBY 3RD ASSISTANT DIRECTOR & FLOOR RUNNER - '*Inspector Lewis*'. ITV1 Productions. Dir: Various Prod: Chris Burt. Starring: Kevin Whately and Laurence Fox.

August - Sept 2007: 3RD ASSISTANT DIRECTOR - '*West 10 LDN*'. Kudos for BBC. Dir: Menhaj Huda Prod: Noel Clarke & Tim Cole. Starring: Noel Clarke and Ashley Walters.

June - August 2007: FLOOR RUNNER & JUNIOR RESEARCHER - '*Telstar: The Joe Meek Story*'. Aspiration Films. Dir: Nick Moran Prod: Simon Jordan, David Reid & Adam Bohling. Starring: Kevin Spacey, James Corden and Pam Ferris.

July 2006 – March 2007: 3RD ASSISTANT DIRECTOR & FLOOR RUNNER - '*Dream Team*'. Hewland for Sky One. Dir: Various Prod: Jane Hewland & John Salthouse.

February 2006 – March 2006: 3RD ASSISTANT DIRECTOR - '*Reverb*'. Swipe Films. Dir: Eitan Arussi Prod: Frank Mannion.

March 2007: FLOOR RUNNER - '*Diana: The Last Days Of A Princess*'. Dangerous Films for Channel 5. Dir: Richard Dale Prod: Chris Shaw.

June – July 2006: RUNNER & RUSHES DRIVER - '*Born Equal*'. BBC Films. Dir: Dominic Savage Prod: Ruth Caleb. Starring Colin Firth and Robert Carlisle.

Short Film Employment:

January 2013: CASTING PRODUCER & 1st ASSISTANT DIRECTOR – '*The Art Of Awkward Conversation*'. Notebook Films. Dir: Tom Melia. Starring: Jack Whitam.

May 2010: PRODUCER - '*Thought @ Work*'. Mean Eyed Cat Films for Virgin Media Shorts. Key responsibilities; Development, script editing, 1st Assistant Directing on set, scheduling, budgeting, organising props, finding locations, writing call sheets, organising travel, logistics and casting.

October 2009: PRODUCER - '*Dear Patrick*'. Mean Eyed Cat Films. Key responsibilities; Development, script editing, scheduling, budgeting, 1st ADing, writing call sheets, organising travel & logistics, sourcing and organising locations. Casting.

September 2008: PRODUCER - '*The Legendary Jesse Popplestone*' (runner up in the BAFTA Performance Short Film Festival). Mean Eyed Cat Films. Key responsibilities; Development, script editing, scheduling, budgeting, organising props, finding locations, 1st ADing, writing call sheets, organising travel & logistics. Casting.

May 2004: CAMERA ASSISTANT & RUNNER – '*Punch*'. One Love Films. Dir: Andy Frith Prod: Helen Bingham.

Education & Attributes:

- Bsc Professional Broadcast Techniques; Level 2.1 (Salford University)
- Adv. GNVQ Media Production & C in AS Performing Arts (Esher College)
- 8 GCSE's at grades A*- C (Teddington School)
- Completed an intensive course in self-shooting on a Z1 camera, plus I'm experienced in shooting with an EX1.
- Basic knowledge of Final Cut Pro and AVID.
- Full clean driving license with own car.

REFEREES ON REQUEST