

PAULA GREER : LINE PRODUCER

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LINE PRODUCER NBC Universal 2024 – End of May 2025
The Real Housewives of Cheshire **Reality + Studio Show** 13 x 1hr **ITVBe**
Overseeing cost manager, scheduling, logistics, H&S, and team welfare. Strengthened workflows, reduced inherited deficit budget, and led delivery of the multi-camera studio reunion show. Collaborated with NBC Universal US teams to align production protocols and operational best practices.

LINE PRODUCER /DEPLOYMENT MANAGER Medevac Frontline 2024 (ad hoc work)
Creating budgets, and helping to set up operational procedures, to help secure funding and organise deployments for the WHO.

LINE PRODUCER Great Scott Media 2023
Daily & weekly podcasts. **Development + digital content** 368 x 1hr **YouTube + Socials**
Collaborated with MD to drive the development slate, overseeing budgets, schedules, and strategic planning for multi-platform content, including US and international streamer partnerships. Managed in-house staff and freelancers across technical, editorial, production, and social media teams to deliver high-volume podcast content on time and to budget.

PRODUCTION EXEC / LINE PRODUCER Title Role Productions 2022
The Cruise S1 & S2 **Obs Doc/Location** 20 x 1hr **Channel 5**
The Cruise, Fun-Loving Brits at Sea **Obs Doc/Location** 20 x 1hr **Channel 5**
Philpotts Fire, 10 Years On **True Crime/Factual** 1 x 1hr **Crime & Investigation**
British Injustice with Raphael Rowe **True Crime/Factual** 1 x 1hr **Crime & Investigation**
Managed two large-scale international travel series and a true crime series whilst supporting the development slate. Oversaw high-volume filming with families and children across diverse locations in Europe, USA, and Mexico. Served as senior production lead on location, providing hands-on support to cast and crew and ensuring smooth operations.

LINE PRODUCER Can Can & Expectation Entertainment 2019 – 2021
Steph's Packed Lunch **Live Studio + OB's/Talent-led Daytime** 124 x 1hr 4 **Channel 4**
The Steph Show **Live OB/ Talent-led Daytime** 30 x 1hr40 **Channel 4**
Led creation of a purpose-built TV studio, responsible for the budget, infrastructure, recruitment, operations, H&S, contracts, finance, payroll, and team welfare. Oversaw a 100-person team producing 500 minutes of live multi-camera TV weekly (+ OBs). Delivered The Steph Show, a live OB from the presenter's house during COVID-19, executed in 5 days from greenlight and extended from one to six TX weeks.

PRODUCTION MANAGER Workerbee 2019
MurderTown with Katherine Kelly **Presenter Led/True Crime/Factual** 12 x 1hr **Crime & Investigation**

PRODUCTION MANAGER Daisybeck Studios 2018 - 2019
Britain's Favourite... **Fact Ent / Talent-led / Archive** 6 x 2hr **Channel 5**
It Wouldn't Be Christmas Without **Fact Ent / Talent-led / Archive** 2 x 2hr **Channel 5**
Made in Britain S2 **Obs Doc** 10 x 1hr **ITV]**
Made in Britain at Christmas **Obs Doc** 1 x 1hr **ITV**

PRODUCTION MANAGER True North Productions 2015 -2018
A1 Britain's Longest Road Series 1 – 4 **Obs Doc / Blue Light** 45 x 1 hr **BBC 1**
The Last Leg Downunder **Fact Ent / Talent-Led / Location** 2 x 1hr **Channel 4**
Homes By The Med **Fact Ent / Presenter-Led / Location** 8 x 1hr **Channel 4**
The Lie Detective **Reality / Fixed Rig** 10 x 1hr **Channel 4**
First Day at Big School **Obs Doc /Fixed Rig** 2 x 1hr **Channel 5**

PRODUCTION MANAGER Title Role Productions 2014-2015
Crimes That Shook Britain S5 **True Crime / Factual** 6 x 1hr **Crime & Investigation**
Crimes That Shook Australia S2 **True Crime / Factual** 6 x 1hr **Crime & Investigation**

PRODUCTION MANAGER SHINE NORTH 2013
Geeks **Reality / Location** 6 x 1hr **E4**

PRODUCTION MANAGER CBBC 2012 - 2013
12 Again Series 1 & 2 with Iain Stirling **Talent-led Children's** 24 x 0.5hr

PRODUCTION MANAGER ITV / Shiver 2011 - 2012
Nations Favourite Bee Gees Song **Talent-led/ Fact Ent/Music/Archive** 2 x 1hr **ITV 1 (RTS Award)**
Best Ever Carry On Films **Talent-led/ Fact Ent/Comedy/Archive** 1 x 1hr **Channel 5**

KEY SKILLS AND EXPERIENCE

PRODUCTION & EDITORIAL LEADERSHIP

Senior Production Oversight
Multi-Cam / Studio / Live Builds
Filming Permits, Permissions & Licensing
Schedules, Crew Rotas & Workflows
Sustainable Productions / Albert
Policy Creation and implementation
Post-production and Asset Delivery

FINANCIAL & LEGAL MANAGEMENT

Budgeting, Cost Control & Forecasting
Contract Negotiations & Access Agreements
Cost Manager Oversight (PMI/Excel)
Social Media and Sensitive Content
Compliance and OFCOM Standards
Financial Reporting, Rights & Clearances
Commissioning Support & Editorial Input

TEAM & TALENT OPERATIONS

Talent Management/Contracts
Filming with Children/U18's
Casting Support & Screening
Recruitment, Training & DE&I
H&S, Risk Assessments
Duty of Care & Safeguarding
Crisis/Change Management

STUDIO AND MULTI CAM OPERATIONS

- Recently managed multiple filming teams for large-scale reality series for ITVBe, navigating complex schedules, post-production workflows, cast welfare and H&S regulations.
- Delivered multi-camera productions across formats, including reunion studio show and live daily studio series for ITVBe and Channel 4, overseeing technical setup, production infrastructure, talent coordination, and supporting content for socials.
- Led high-volume, multi-location filming across UK, USA and Europe, managing filming teams with diverse contributors, including fixed-rig factual reality and observational documentary series, coordinating travel, logistics, and sensitive access.
- Proven ability to run fast-paced, multi-unit shoots for Channel 5, Channel 4, and ITV with complex logistics and timeframes.
- Coordinated crews, schedules, and equipment across multiple locations with rapid set-up for smooth filming operations.
- Maintained high production standards under tight deadlines, adapting quickly to last-minute changes.
- Spearheaded live studio builds and technical setups for multi-camera live and pre-recorded broadcasts, managing 100-person teams across operations, contracts, finance, payroll, H&S, and welfare.
- Successfully oversaw live outside broadcasts for daily live shows, including coordination of OB inserts.

PRODUCTION LEADERSHIP

- Set up and managed multiple series for major broadcasters across genres, including studio and multi-camera productions.
- Extensive experience collaborating with executive and series producers to finalise budgets and create supporting schedules, workflows, staffing, and post-production plans, including US production collaboration from pitch to post.
- Led cross-functional teams spanning technical, editorial, production, filming, and social media, fostering collaboration.
- Senior management experience with proven ability to lead calmly, prioritise, problem-solve, and multitask effectively, ensuring approachability across all levels and escalating/cascading information as needed.
- Crafted strategies to achieve creative objectives while ensuring compliance with financial, legal, and safety standards.
- Effective client-facing location leadership, ensuring seamless production operations and exceptional quality standards.
- Wide-ranging production knowledge, including managing simultaneous productions of scale and complexity.
- Prioritised workloads, organising tasks for multiple teams and creating workflows based on urgency and importance.
- Demonstrated high-level decision-making, analytical skills, and strategic planning, maintaining communication with executives, commissioners, legal teams, and department heads.
- Organised in-house, remote, and external edits, organised voice-overs, and ensured timely delivery of assets/paperwork.

FINANCIAL, LEGAL & COMPLIANCE

- Skilled in overseeing multiple budgets with full cost control, invoice processing, payroll, IR35 and financial reporting.
- Produced cost reports and oversaw reconciliations to ensure cost control and compliance across multiple projects.
- Experience of contract negotiations with cast, crew, agents, post houses, and suppliers to secure best value deals.
- Created documentation workflows covering talent releases, contributor welfare, copyright, and rights management.
- Handled sensitive content series with meticulous care and confidentiality, ensuring materials were handled with respect.

TALENT & CONTRIBUTOR SUPPORT

- Worked across a range of productions with high-profile presenters, guests, voiceover artists, and children/U18 contributors.
- Supported contributor and audience logistics across studio and location shoots, ensuring seamless and positive experiences, including families and young participants.
- Contracted and coordinated talent alongside casting and PM teams, balancing wellbeing, logistics, and editorial goals.

WELFARE AND TEAM SUPPORT (Including Under 18's)

- Senior DOC for studio and location teams supporting safeguarding and welfare issues for cast and crew – incl. under 18's.
- Collaborated with series and executive producers to develop safe production workflows and practice
- Managed recruitment for diverse productions, optimising resources, DEI, and overseeing onboarding processes, with emphasis on safeguarding protocols for cast and crew.
- Oversaw robust background and psychological checks to ensure participant suitability and support throughout production.
- Trusted team leader providing guidance, support, and mentoring, enhancing productivity through training and mentorship
- Qualified primary school teacher, currently engaging in teacher supply work to maintain and strengthen practical experience working with children, further informing welfare and safeguarding responsibilities.

HEALTH & SAFETY / DUTY OF CARE

- Developed health and safety protocols, series and daily risk assessments, PEEPS, and filming guidelines to mitigate risks.
- Organised all production insurances plus wider H&S assessments including Fire and Office RA's and evacuation procedures.