

Eleanor Robinson

Film and Television CV

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London/Norfolk

Experience

Assistant Directors department

3rd Assistant Director, 'To make Ends Meet' Feature film

After Dark productions, BBC and BFI funding

January - March 2026

2nd Assistant Director, 'Pink and Green' Documentary Feature Film

Tyke Films, SMARTHOUSE, BFI Funded

October- December 2025

-Production preparation and location assistance. Supporting and assisting 1st AD.

3rd Assistant Director, 'Dirty Business' Drama Series

Channel 4, Halycon pictures

July - September 2025

- Travel logistics, Childrens time sheets, pre production planning, time management, communicating between departments, overseeing radios

-Coordinating talent and crew and supporting 1st and 2nd AD

- Directing SA's, SA crowds and time sheets

2nd Assistant Director, 'Broken English' Documentary Drama Feature Film

Rustic Canyon Pictures, Marianne Faithfull Ltd.

August 2024- Feb 2025

- Call sheets, travel logistics, scheduling, pre production preparation , time management, communicating between departments, using comms

- Coordinating talent and crew, overseeing and escorting crew to and from set.

- Supporting 1st AD wherever required.

Production department

Production Assistant, 'Pink and Green' Documentary Drama Feature Film

Dir. Rory Pilgrim

Tyke Films, SMARTHOUSE

October - December 2025

-Researching locations, contacting property owners and negotiating prices and availability, compiling details, creating recce lists. Sourcing Animal handlers, booking transportation

- Managing documents on Trello, Slack and Dropbox

-Assisting Production Manager and Producer with paperwork, phone calls, location finalisation, bookings.

Education

TV, Film and Creative Practice (MA)

Distinction

University of East Anglia, 2022-23

Film (BA)

First Class Honours

University of Manchester, 2016-19

Conservation, Nature

Traineeship Ambios ltd,

4 months 2021

Archive Researcher training,

ScreenSkills 2025

Assistant Directing short course

ScreenSkills

2021

Skills

Excellent communication skills

Organisation and efficiency - IT Skills: *music cue sheets, call sheets, visas, briefs, consent forms*

Proficient with Premier Pro and Adobe Suite

Camera operation and set up

Data analysis

Crew and cast coordination

Script editing

Interpersonal liaison skills

‘Broken English’ Documentary Feature Film

dir. Iain Forsyth and Jane Pollard

Rustic Canyon Pictures Marianne Faithfull Ltd.

July 2024- March 2026

Coordinator

Barbican live event

March 2026

Managing musicians for a screened live event, contracts, coordinating crew, logistics and timings.

Production Assistant

During Festival Season - Venice Film Festival and LFF

Sept - October 2025

-Booking accommodation, seating plans, ticketing, greeting talent, supervising guest lists for reception and afterparty, liaising with the marketing teams and BFI, assisting with the media line, step and repeat. Time keeping and communication.

Preproduction of Film

July-August 2024

-Assisting the directors with archival materials and organisation.
-Planning: booking crew, crew deals, costume fitting coordination, travel and insurance documents, liaising with agents.

Junior Researcher, ‘Global Citizen winners profile films’

Really Good Films, Global Citizens

February - May 2024

-International shoot prep; sourcing crews, visas, letters of entry, travel and accommodation, writing call sheets and briefs.

-Extensive research of subjects, compiling information

Analysing and prioritising material for film content, editing b-roll footage

Production Assistant, ‘Impossible Builds’ TV Series

Windfall films, Discovery Channel, Channel 4

August - Jan 2025

Production Assistant, ‘Comic Relief’ TV Special

Really Good Films, BBC

Jan- March 2024

Running credits: *Comic Relief, Windfall Films, Optomen TV, Twenty Twenty Television*

