

KATIE BOYES | SCRIPT ASSISTANT | PA | RUNNER

katieroseboyes@gmail.com 07804604293 25+ Full Driving Licence & Own Car

I'm an experienced Script Trainee, PA and Runner who's worked across Drama, Live Broadcasting, Natural History, Factual Entertainment, Digital, commercials, Shorts, Podcasts, HETV and Feature Films in various studios and locations.

By being organised and proactive on set, I am able to slot into any crew and work proactively to be one step ahead of production and fulfil jobs before they need doing in the hopes that I alleviate some pressure and support the crew in making more creative decisions. After working as a Script Trainee, I understand the importance of gathering camera and VFX details to alleviate pressure from my supervisor, I have a strong understanding of coverage and ScriptE and I am able to efficiently fulfil any tasks that my supervisor needs completing.

My Portfolio: katieboyes.wixsite.com/katierosefilms

RELEVANT TV & FILM EMPLOYMENT

2026	NDA PRTE Project Temple Productions Ltd 2nd Unit Daily Script Assistant
2026	RAMBLE Peanut Productions BFI Script Supervisor
2026	NDA Tinderflint Disney PA
2026	RESET BSA Script Supervisor
2025	See You In Court Wall to Wall PA (Block 1) Prod Sec (Block 2)
2025	NDA Robot Dog Pictures - Lucasfilm Disney Script Trainee
2025	Vertical Aerospace Promo Video Deadbeat Films Ltd Runner
2025	Dyson Commercial and Photography The Studio Barn Returning Runner
2025	Extraordinary Portraits Chatterbox Media Runner + Driver
2025	Springwatch BBC Studios Production Runner + Driver
2025	First Dates Twenty Twenty Runner
2025	Rugby Documentary Hello Sunshine Runner
2025	House of Maher (Podcast) Wave Sports Entertainment Nine Tree Studios Runner
2025	Adidas Rugby (Commercial) Our House Agency PA Floor Runner
2024	Mother's Pride Independent Feature Fred Films Returning Daily as a Floor Runner & Crowd PA
2024	Acca X Journey Further (Commercial) Turbulence Studio Runner
2024	Care (Short Film) Fine Line Productions Runner

EMPLOYMENT EXPERIENCE

2024 - Now	Studio Assistant at Nine Tree Studios (Ad hoc)
2018 - 2025	Assistant Manager The Lounge, Bristol These roles required me to be organised, mature, trustworthy, strategic and motivated with excellent communication skills. Responsibilities included: event management, opening & closing buildings, cash handling and customer/client service.

FILMS

2024	Sweet Escape Short Drama (Student) Director RTS Nominated Best Drama & Best Director at Graduate Screening A short thriller following Red trying to escape her life in the circus.
2024	Quarter Life Crisis Short Drama (Student) Director Screened at Queer Vision Film Festival South West Shorts Surrounded by her parents and close "friend" Amy, Milly's secrets are revealed over the course of her 25th birthday.
2023	Sunflower Short Drama (Student) Director RTS Craft Award Winner for Art Design A short drama following Sunflower embark on an extraordinary journey of escapism, rebellion and friendship with her best friend and confidant, a talking sunflower.
2023	Is It Good to be Nice? Short Documentary (Student) Director This short documentary explores themes of niceness and femininity.

EXPERIENCE SUMMARY

After working in both Production roles as well as Script roles in a crew, I am able to appreciate the workflow and demands of prep into production for a crew. This has added a great deal of purpose as I can see how my work has an impact to my team.

My responsibilities have included using ScriptE to gather camera details, working with prep material, organising transport/accomodation for cast & crew, expense reconciliation and being on hand to support my supervisors.

SKILLS & QUALITIES

- » SriptE
- » Experience and training in driving transit vans
- » Basic understanding of FX6
- » Basic sound recordist skills (Zoom F6)
- » Davinci Resolve software
- » Final Cut Pro
- » Adobe Illustrator
- » Microsoft Office
- » Mac & Windows
- » Social media
- » Event Management
- » Crowd Control
- » Managing a team
- » Level 2 Health & Safety trained

EDUCATION

2024
BA Hons Filmmaking: Production First-class
Bristol Film School
Raindance Script Supervision and Continuity
NFTS Intro to Intimacy Coordination
2021
Certificate in Editing Short Course
Certificate in Film Short Course
Phoenix Cinema, Leicester

REFERENCES

Megan Lynas
meganlynas@btinternet.com
Script Supervisor
Dino Hampton
dino.hampton@walltowall.co.uk
Production Manager - Wall to Wall
Alice Hopgood
alicejanehopgood@gmail.com
Production Manager