

Olivia Paszkowski

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Profile

Film & TV Production student at the University of Greenwich with experience working on a professional film set and supporting logistics in fast-paced environments. Reliable, proactive, and able to take direction quickly while maintaining a high level of organisation. Seeking runner roles within TV and film to gain hands-on production experience.

Key Skills

Production support • Teamwork • Organisation & time management • Communication • Working under pressure • Problem solving • Attention to detail

Experience

Supporting Artist (Film/TV Production) — 2025

- Worked on a large-scale film set, following direction from assistant directors and production team
- Maintained professionalism and punctuality during long shoot days
- Gained understanding of on-set structure, roles, and workflow

Private Moving Assistant — 2025

- Supported logistics of a full house move, managing tasks under time pressure
- Demonstrated reliability, efficiency, and adaptability

Nanny (Self-employed) — 2018–2024

- Managed daily routines and responsibilities independently
- Built strong relationships through reliability, organisation, and communication

Volunteer – Leonard Cheshire Disability — 2016–2020

- Supported group activities and day-to-day organisation
 - Developed teamwork and communication skills in a hands-on environment
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Additional Experience

Independent Travel — 2024

- Planned and managed solo travel, including logistics, budgeting, and scheduling
 - Developed adaptability, problem-solving skills, and confidence in new environments
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Education

BA Film & TV Production – University of Greenwich

2025 – Present

A Levels – Knole Academy

Criminology (A*) • Business (A*) • Psychology (A) • Biology (B)

GCSEs – Maidstone Girls Grammar School

8 GCSEs including Maths, English & Sciences (Grades 7)

Availability

Available for runner roles across London, Kent and surrounding areas

Interests

Film & television production, live events, travel