

CHARLIE ECCLES - RUNNER

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Personal Profile

Organised, adaptable and proactive production-focused individual with hands-on experience coordinating teams, schedules, and logistics across large-scale live theatrical performances. Prior on-set experience as a supporting actor. Practical, friendly and reliable under pressure. Ready to contribute my energy to a dynamic and fast-paced production environment as a runner.

Relevant Experiences and Transferable Skills

- 23+ with full clean driving licence and own vehicle
- Basic DBS checked
- Production experience across multiple live venues
- Professional on-set experience from work as supporting actor
- Project coordination and time management skills
- Microsoft Office, Google Workspace, Canva, Notion
- Screenskills passport training complete
- Adobe CC content design experience
- Experience working in a fast-paced environment
- Calm, reliable, and proactive under pressure

Employment History

Assistant Producer

Independent Performance Artist, Vincent Gambini (Augusto Corrieri), Brighton (*February 2024 – September 2024*)

- Coordinated multi-venue events and performances, managing logistics, schedules, diaries and cross-team communication to meet deadlines
- Produced public-facing communications including press releases, correspondence and social media campaigns, using scheduling and analytics to increase engagement
- Edited and proofread Arts Council England funding application, ensuring clarity, compliance and alignment with objectives
- Conducted research and outreach to identify venues and audiences, supporting evidence-based planning and decision-making

Director and Lighting Designer

Sussex Musical Theatre Society, Brighton (*April 2023 – February 2024*)

- Directed a large-scale university production, leading a 50+ member cast, crew and orchestra through planning, rehearsal and delivery while delivering a £9,000 profit
- Managed budgets, schedules and progress tracking through weekly meetings, maintaining accountability and team wellbeing while delivering a £9,000 profit and local press coverage
- Produced publicity and communications across print and digital platforms, ensuring clear and inclusive messaging
- Developed community outreach with a local primary school, strengthening partnerships and increasing youth participation

Customer Team Member

The Co-op, Upper Cambourne, Cambridge (*September 2019 – Present*)

- Delivered front-line public service, handling customer queries professionally in a fast-paced environment while building strong team relationships and resolving issues collaboratively
- Managed stock systems and deliveries with attention to detail, ensuring accuracy, time management and compliance with legal standards
- Maintained accurate records in line with data protection and GDPR requirements

Education and Training

Adobe AI Creative Skills for Creatives

Developed Adobe CC Suite AI skills in content design online via General Assembly and Adobe (*June 2025 – August 2025*)

BA (Hons): Drama, Theatre & Performance with Politics Studies (2:1)

University of Sussex, Brighton (*September 2021 – June 2024*)

A-Levels: Physics, Psychology, Drama & Theatre Studies, English Language & Literature

Hills Road Sixth Form College, Cambridge (*September 2017 – June 2019*)

GDPR - This CV may be kept on file for future use, references available on request