

Nami Daroowand

PROFILE

Proactive Film Accounts professional proficient across PR, AP and PC on Major Motion Pictures (**£40m–£150m**). Known for restoring order to high-volume backlogs and delivering audit-ready accuracy across financial workflows. MSc International Business graduate (**Distinction**), recognised for precision, initiative and reliability under pressure.

CREDITS

Road House 2 Amazon-MGM – P-Card Assistant	2027		
Masters of the Universe Amazon-MGM – Payroll Clerk	2026		
Bridget Jones: Mad About the Boy Universal Pictures – Accounts Payable Clerk	2025		
2026 Project Hail Mary – Crafty	2024 Wicked – Crafty	2023 The Little Mermaid – Crafty	2022 Jurassic World Dominion – Crafty
2022 The Batman – Crafty	2021 Eternals – Crafty	2020 The Midnight Sky – Crafty	

EXPERIENCE

- P-Card Assistant** | Arctic Leo UK Productions Ltd, 'Road House 2', Sky Studios Elstree Sept 2025 – Feb 2026
- Coordinated **£250,000+** worth of P-Card auditing in a week under time pressure with minimal or no changes
 - Maintained **weekly** Dummy POs and processed **7,762 CASHét** transactions to support cost report
- Payroll Clerk** | Regal Leo UK Productions Ltd, 'Masters of the Universe', Sky Studios Elstree Sept 2024 – Aug 2025
- Processed payroll for **90 crew** across Accounts, Production, Studio, Transport, Medical & Sustainability
 - Managed **1,608 crew files (21,631 payslips and 6,551 starter paperwork files)** with precision and speed
 - Cleared a **32-week** Construction payroll backlog (**3,169 pay slips**) under tight deadlines
 - Produced weekly master payroll spreadsheet and updated payroll dummy PO for cost reporting
 - Supported PO/AP entry and generated P-Card vouchers via Equals Money during periods of downtime
- AP Clerk** | Owl Films Ltd, 'Bridget Jones: Mad About The Boy', Sky Studios Elstree June 2024 – Sept 2024
- Entered and matched all Set Dec invoices on PSL+, managed POs and approvals for EFT runs
 - Created and tracked dummy POs for Crowd and Catering, filed Petty Cash and assisted with CASHét reconciliation
 - Cleared a **one-month** filing backlog of EFTs and Wire Transfers in the first week
- Craft Services** | *Various Production, Leavesden, Elstree, Shepperton, Pinewood* Jan 2020 – June 2024
- Supported operations on major studio films (*The Batman, Wicked*), building resilience in fast-paced environments

TRAINING

- The Production Guild of Great Britain (PGGB)**
- How to Run a UK Payroll: **Cast & Stunts** Oct 2025
 - Everything You Need to Know: **Movie Magic Budgeting** Sept 2025
 - Everything You Need to Know: **Value Added Tax (VAT)** Oct 2025
 - Step up to **First Assistant Accountant** (Leeds) – *Offer Deferred due to Shoot Schedule* Oct 2025
 - VFX Production Essentials Nov 2025

EDUCATION

- MSc International Business** | University of Leeds, study abroad at Bocconi, Milan | **Distinction (70%)** 2021 – 2023
- Ranked **#1** for "Professional Skills" and "Strategic Management"
- BSc Business** | University of Exeter | **2:1 Honours (65%)** 2016 – 2019
- Key modules: Finance for Business (**64%**), Consultancy Management (**87%**)

ACCOUNTS SOFTWARE

- PSL+, DPO, CASHét, Equals Money, DocuSign, Sargent-Disc, Team Engine, Box, Movie Magic Budgeting

www.linkedin.com/in/nami-da

[+44 7745 166844](tel:+447745166844)

[namidarooowand@hotmail.co.uk](mailto:namidaroowand@hotmail.co.uk)

[IMDb](https://www.imdb.com/name/nami-daroowand/)