

CARMEN G. IÑIGUEZ

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📍 London, UK

SET PRODUCTION ASSISTANT

Driving license

Open to work on set

www.carmengi.com

PROFESSIONAL EXPERIENCE

Films, Shorts & Work Experience

DATE	ROLE	PRODUCTION	HODS
<i>Jack Stall Dead</i> (Feature Film) Dec 2025	3 RD AD	JKO Films	1 st AD: Gareth Lewis Prod: Guy Allon
<i>Blind Dates</i> (Feature Film) Nov 2025	3 RD AD	Sea Star Production	Prod: Deniz Yildiz 1 st AD: Sara de Bono
<i>Fox</i> (short) Aug 25, 28 2025	Set PA	Story Factory Films	Dir: Darius Norowzian 1 st AD: Sara de Bono
<i>A Rare Breed</i> (Feature Film) Aug 2025	Set PA	Forty Foot Pictures	1 st AD: Freddie Hall 2 nd AD Molly Vincent Prod: Collie McCarthy
<i>Dr Stanfield</i> (short) Aug 2024	3 rd AD	Trak fve Production	Prod: Justin Campbell Dir: Joseph Desousa
Jun 2023	Production Intern	Black Box Multimedia	Managing Dir & Exec Prod: Chiara Cardoso
<i>A Dark Year</i> (short) Jan 2020	Runner	London Film School	Prod: Piper Gaul Dir: Lingge Dong

Music videos & commercials

DATE	ROLE	PRODUCTION	HODS
Sept 2024	1 st AD	Runway The Catwalker	Prod: LIFT Toronto Dir: Ricky Christie
Jan 2023	Runner	Footlocker	Prod: Lavair Dir: Ryan Bloom
Jul 2022	Runner	Bella Batalla	Dir: Nacho Aldeguer

PROFESSIONAL SUMMARY

I am a hard-working, efficient, and resolute Set PA with experience working in films, commercials, and music videos, both on-set and location. With a Directing certificate from the New York Film Academy, and hands-on experience across international productions, I am eager to bring my enthusiasm, reliability, and collaborative spirit to any production.

SKILLS

- Affable and diligent to lead crew.
- Capable to communicate effectively.
- Able to managing multiple tasks and maintaining the timeline.
- A people person, easy to work with a team or by my own.
- Naturally flexible to manage changes.
- Adobe Premiere, Final Cut Pro X.

EDUCATION

-Directing Actors Certificate - **SundanceCollab**

Tessa Blake, 2024.

-Directing Certificate - **New York Film Academy -**

NYC, 2024.

-BA in Film **Roehampton University - London, UK**

2019-2022.

ADDITIONAL INFORMATION

- Spanish passport.
- Spanish - native,
- English - fluent.
- UK Settlement.
- Driving manual or automatic.

RESPONSABILITIES

- Plan schedule.
- Create and distribute call sheets.
- Maintain both the daily shooting timetable and overall production timeline.
- Confirm cast members are on set at the right times.
- Escorting actors and extras to their required locations.
- Break down scripts.
- Distributing walkies to crew members and supervise batteries.
- Keep the production and relevant people inform of shot progress, and of any potential delays and changes to schedules.
- Ensure that the director's requirements are met by delegating tasks to appropriate people during shooting.
- Create a positive working atmosphere and keep crew morale high.
- Assisting with research and script coverage.