

# SACHIN LADVA

## CONTACT

**Phone:** +44 74479 38840

**Email:** sachladva@gmail.com

**Location:** London, UK

**Driver's License:** Full Clean (auto)

---

## SUMMARY

Detail-oriented production professional with experience across film and television production, including roles as assistant director, production assistant and runner. Comfortable working in fast-paced, deadline driven environments, with a strong understanding of production workflows and on-set operations. Known for professionalism, discretion and reliability, and for building effective working relationships across production, technical and creative teams.

---

## CORE SKILLS

- **Production Coordination & Workflow Support:** Supporting productions from prep through delivery, assisting with scheduling, logistics and day-to-day coordination to ensure smooth and efficient workflows.
  - **On-Set & Technical Support:** Assisting with basic technical checks of video and audio materials, identifying issues and escalating where necessary to maintain production standards.
  - **Editing & Post-Production Expertise:** Working knowledge of Adobe Premiere Pro and DaVinci Resolve, with experience handling footage, carrying out basic edits, and supporting post-production requirements when needed.
  - **Confidentiality & Professional Conduct:** Trusted with sensitive and pre-release material, maintaining discretion and following production protocols and data security procedures at all times.
  - **Client & Stakeholder Communication:** Professional at building and maintaining relationships with clients and internal teams, providing clear, concise, and timely updates across all communication platforms.
  - **Adaptability & Teamwork:** Thrive in high pressure, fast-paced environments, taking initiative in team projects and seamlessly adapting to new workflows, deadlines, and evolving broadcast standards.
- 

## PROFESSIONAL EXPERIENCE

### Assistant Director & Production Runner | Oct 2025 - Current

Self-Employed (Various Productions)

- Contributed to multiple productions, including short films and motion capture projects, ensuring high-quality results under tight deadlines.
- Worked across camera and sound departments, including operating cameras, setting up rigs, and managing audio equipment for optimal recording.
- Collaborated effectively with directors, producers, and other crew members to execute creative visions on set.
- Assisted in setting up and maintaining equipment, including cameras, microphones, booms, and audio recorders, for diverse shooting environments.
- Coordinated on-site logistics, preparing locations for daily shoots, managing access for crew and suppliers, and ensuring all departments had the resources they needed to work efficiently.
- Liaised with directors, producers, and department heads on location to anticipate production requirements, support daily problem-solving, and maintain a wellorganised and safe working environment.

### **Producer | Feb 2025 – Current**

Polepole Productions Ltd.

- Directed creative teams through all production stages, delivering projects on time and to high standards.
- Managed media asset ingestion, scheduling and coordination for multiple broadcast and digital content projects, ensuring all deliverables met technical standards and deadlines.
- Used Adobe Premiere to perform video and audio editing tasks, fixing faulty media and preparing content for final delivery.
- Conducted technical quality checks on all project material, audio levels, and video defect identification, troubleshooting issues and recommending technical solutions.
- Upheld strict content confidentiality, following established workflows for handling sensitive pre-release materials.
- Coordinated crew, suppliers, venues, and locations for seamless project execution.
- Managed end-to-end production: pre-planning, on-set operations, and post-production reviews.
- Provided creative input during script reviews and readthroughs, contributing to narrative clarity and enhancing the overall production value.

### **Producer | Aug 2024 – Feb 2025**

FilmJam London

- Developed and packaged indie short film projects, supporting the director's vision from early concept through to final cut.
- Oversaw budgeting, scheduling and resource planning to deliver productions within agreed financial and time constraints.
- Led on casting, crew hiring and contractual arrangements, ensuring the right creative and technical talent was attached to each project.
- Managed shoot logistics and production planning, balancing creative ambition with practical and budgetary realities.
- Acted as the primary point of contact for collaborators, funders and partners, maintaining clear communication throughout the production lifecycle.
- Guided post-production strategy, including edit feedback, music licensing and festival submission planning.

### **Production Assistant (Contract) | Apr 2019 – May 2019**

Centroid Studios

- Coordinated the technical setup and ingest for motion capture and live-action shoots, ensuring all footage was prepped and logged for smooth hand-off to editorial teams.
- Maintained up-to-date logs on asset quality and compliance status, streamlining the workflow for editors.
- Supported large teams in delivering high quality performances, meeting the technical and creative expectations of clients and audiences.
- Assisted in the design and setup of sets, contributing to visually compelling and immersive scenes for production.
- Collaborated closely with technical teams to ensure the smooth integration of motion capture equipment and production elements.

---

## **EDUCATION**

### **University of Kent | 2014–2017**

BA (Hons) in Digital Arts

### **Bournemouth University | 2012–2013**

CertHE in Games Technology

## CREDITS

### FEATURE FILMS

Date(s)	Title	Position	Director	Producer(s)	Production Company
November 25 - Present	Roadman	Assistant Director	Damien Brewer	Emma Swindell	Brewer Productions
November 25 - Present	City of Knives	Assistant Director	Caspian Ashencaen	Caspian Ashencaen	Omniarch Films
December 25	I'm a Hostage in my own house	Production Runner	Syd Heather	Dasha Golubkova	Dashing Pictures

### SHORT FILMS

Date(s)	Title	Position	Director	Producer(s)	Production Company
November 25 - Present	A Wolf's Confession	Director & Producer	Sachin Ladva	Sachin Ladva	Polepole Productions Ltd.
October 25 - Present	Mycelium	Production Assistant	Azul Alysum	Judith Millecker	TBD
February 25	The Passenger	Director	Sachin Ladva	Ben Sura	Ben Sura Films
April 25 - June 25	Rosie Lee	Director & Producer	Sachin Ladva	Sachin Ladva & Jordan Whitby	Polepole Productions Ltd.
February 25 - October 25	Words Left Behind	Director & Producer	Sachin Ladva	Sachin Ladva	Polepole Productions Ltd.
December 24 - February 25	Spare Room	Producer	Cian Jones	Sachin Ladva	FilmJam London
October 24 - November 24	Burden of the Fallen	Producer	Milo Denison	Sachin Ladva	FilmJam London
August 24 - September 25	Succession	Producer	Febe Okolidoch	Sachin Ladva	FilmJam London

**SHORT FILMS**

Date(s)	Title	Position	Director	Producer(s)	Production Company
July 24	Blood Ties	Boom Operator	Nikolay Malakhov	Dunia Vee	FilmJam London

**VIDEO GAMES**

Date(s)	Title	Position	Director	Producer(s)	Production Company
April 19 - May 19	The Dark Pictures: Little Hope	Camera Operator & Floor Runner	Nik Bowen	Jemma Harris	Super-massive Games