

# Anna Chernova

## 3rd Assistant Director • Production Coordinator / Production Manager

**Mob:** 07481492432

**Email:** [annanvks@gmail.com](mailto:annanvks@gmail.com)

**Location:** Folkestone, Kent (available to commute to London)

**Full UK driving licence** | Own car

### Right to Work

**UK:** Settled Status

**EU:** Italian citizenship

**Languages:** English (fluent), Russian (native)

**DBS:** Enhanced certificate (issued Dec 2025)

**Open to:** Roles within the AD Department and Production team across scripted and factual, including authored docs and formatted factual entertainment.

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### Profile

Film and media professional with hands-on experience coordinating film productions, schedules, logistics, and stakeholder communications. Confident managing set operations, paperwork, timelines, and welfare, including check-in and check-out for child performers. Background in TV journalism and factual production with extensive on-location work, contributor handling, and delivery under tight deadlines.

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### Key Skills

- Production & Event Coordination
- Stakeholder & Vendor Management
- Scheduling, Timelines & Logistics
- Call Sheets, Documentation
- Live Events & On-site Operations
- Contract & Admin Support
- Artist & Talent Liaison
- Budget Tracking & Expenses

### Selected Credits

#### Production Manager, Amusement (short film, via ScreenSouth)

- Handled call sheets and daily comms across cast, crew, agents, and parents
- Supported cast logistics and access control for child performers, including check-in / check-out
- Coordinated on-set operations for a crew of 18 across a fixed base and mobile unit filming
- Supported schedule delivery through real-time problem-solving and clear department comms
- Issued, tracked, and archived crew contracts and production paperwork, including extras
- Managed welfare and catering within budget, including mobile unit catering for off-location filming
- Coordinated base readiness, green room setup, load-in / load-out and location turnaround

#### Production Manager, Hag Films (short film)

- Oversaw day-to-day on-set operations, coordinating crew, suppliers and unit requirements
- Managed catering and unit support to maintain schedule flow, clear communication and crew welfare

### Earlier Experience Includes

- TV Program Creator and Producer, MIR TV
- Producer and Writer, NTV (TV Channel)
- Freelance Journalist, various outlets (London)
- Journalist, Pulse UK Russian Weekly Newspaper
- Public Relations Specialist, Planet KVN

### **Training**

Moving Up to 2nd Assistant Director (2nd AD) - Skills Bootcamp, Feb 2026, Chesham, Buckinghamshire. Two-week in-person programme covering AD department workflow, scheduling, production paperwork and reports, cast coordination, budgeting and logistics.

### **Certifications**

- DBS Enhanced certificate (issued Dec 2025)
- P-A-R-T Safeguarding and Child Licensing, City & Guilds (training completed Feb 2026, certificate pending)

### **Additional training**

- London Film Academy, Introduction to Documentary (short course)
- Film School 'Free Cinema', Screenwriting course 'Short Films'
- 'Bastion' (Russia), practical specialist training for journalists working in extreme conditions and conflict zones

### **Education**

- Moscow State University (MSU), Bachelor's Degree in Journalism