

Chad Barnes

(Worcester Park, Surrey – Willing to Relocate)

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SUMMARY

I'm a new entrant hoping to make progress in entry level positions of the world of media. I am a diligent worker who can operate remotely or on site. I have a track record of organisation and prioritising important tasks to further aid production.

INDUSTRY EXPERIENCE

Doctoral Business Conference | Production Assistant | Indirect Contract September 2024

- Managed various Teams meetings and PowerPoint presentations
- Communicated with other team members for smooth technical operations

Kitty Party | Floor Runner | Resource Productions May 2024

- Ran errands for various members of the Production team
- Ensured refreshments were well stocked and cast were in scenes on time

University of Reading | Camera crew November 2023

- Tasked with filming an event through Canon C-100 cameras, whilst multitasking with two separate camera setups at once during filming.

PREVIOUS EMPLOYMENT

Epsom Escape | Escape Room Actor/Host October 2024 - Current

- Manage activity within escape rooms, whilst getting participants engaged in the story as introductory characters
- Work alongside other employees to ensure rooms are prepared in time for tight booking slots, whilst solving problems on the spot should errors occur during an escape room booking

ADDITIONAL EXPERIENCE

Held a secretary position for three separate societies over my university degree, specifically for the Classics, Sci-Fi and Horror Film Society, and Fiction Writing Society. Booked rooms for events and took meeting minutes for committee meetings.

CREATIVE PROJECTS

Butterflies | University Project | Actor/Songwriter

A Tell-Tale Heart | University Project | Actor

QUALIFICATIONS

- **MA(Res) in Film, Theatre, and Television Merit (University of Reading)**
- BA in Classical Studies 2:1 (University of Reading)

KEY SKILLS

- Microsoft Office
- Problem Solving
- Communication
- Technical Support
- Research Skills
- Time Management
- Organisation
- Teamwork
- Public Speaking