

NATALIE WOCKA

CONTACT

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Hertfordshire, UK

SKILLS

- Extensive experience dealing with customers
- Excellent verbal & written communication
- Strong relationship building skills
- Can modify approach depending on needs of recipient
- Organised & Efficient
- Presentation skills for varied peer groups
- Leadership and teamwork
- Able to adapt quickly & problem solve
- Training & development
- Reliable & Trustworthy

ADDITIONAL SKILLS

- Adverse Childhood Experiences (ACE) & Trauma Enforced Practices course - 6th July 2023 (Street Games training academy)
- Emergency First Aid at Work, QA Level 3 award (RQF) – 23rd July 2022
- Qualified Level 1 Boxing Coach – 28th September 2022
- England Boxing Safeguarding Course – 3rd October 2021

Full, clean UK driving licence (over 25)

EDUCATION

B.A. Digital Modelling & 3D Animation
University of Hertfordshire

University of Hertfordshire

2001 - 2004

References upon request

This CV may be kept on file and distributed for employment purposes

PROFILE

I'm an enthusiastic and energetic individual who is looking to gain further experience and pursue a career in the tv and film industry. I've gained vast experience working as part of a team in highly driven sales capacities but can equally operate tasks independently to a very high standard. I'm mature, efficient, and adaptable. With ten years' experience as a Contract Account Manager, I regulated a hierarchy of customers to provide quality and desired outcomes to any situation. My recent experience working with talent in film, tv and theatre, allows me to ensure complete discretion and professionalism in every capacity. I believe I would be a great asset to your team, providing tenacity and dependability in a fast-paced environment.

WORK EXPERIENCE

SEN Teaching Assistant, Amersham School 21st March - Present Day

Looking after the children's physical, social and emotional welfare, whilst being able to adapt teaching support according to a student's individual needs. Whether it's the needs of larger groups, or on a one-to-one basis, the key is communication and recognising the most effective approach for each child, on a day-to-day basis. By establishing which children have more challenging needs, I can help them to modify and deliver the curriculum appropriately.

Licensed Chaperone May 2023 - Present Day

Chaperoning children on major film sets and TV commercials, focused on their health and safety, general wellbeing, and legal needs with regards to working.

Support Artist for TV and Film

May 2023 - Present Day

Featuring on multiple HETV dramas and major films has given me valuable insight into the operational aspect of production and continues to fuel my passion for wanting to work in this industry.

Day Runner, Tapestry Pictures - 'Filming Katz Family'

12th June 2023

Day Runner, Thames Fremantle - Mamma Mia, I Have A Dream 11th-12th June 2023

Production Assistant, Lifted Entertainment - The British Soap Awards 11th June 22'

Runner duties included managing talent, auditions, personal welfare of Executive Producer and Casting Director, as well as tv artists. Assisted with setting up home studio on location, cameras, lighting and administrative documentation.

Contract Account Manager

April 2012 - December 2022

Nutricia, Medtronic, Johnson & Johnson, Boston Scientific

These sales roles required me to present to a wide range of healthcare professionals within the NHS, including dietitians, oncology specialists, procurement managers, community nurses and home care enteral feeding leads. Over my ten-year career in the medical field, I managed Hospital accounts for a variety of specialist subjects, including diabetes, nutrition, enteral feeding, dysphagia, stroke recovery, paediatric care and sustainability needs.

As a successful account manager, I provide excellent communication skills and the ability to build and maintain strong working relationships, whilst managing customer expectations and problem solving to ensure that objectives are met. Complaint handling, adaptability and multitasking in a highly pressurised environment are also imperative. Customer focus, relationship building and organisation were the key initiatives of this role and dedication to these objectives allowed me to achieve and exceed my quarterly goals effectively, whilst representing world leading brands. Efficiency and accuracy to detail were paramount, as well as a high level of responsibility to ensure that deadlines were met, and customers felt satisfied and valued.