

Kurtis Leather

5 Back Potternewton Lane, Leeds, LS7 3SH
07547203769 kurtisleather@gmail.com

Personal Statement

I am a Chemistry graduate based in Leeds with an interest in Film & TV Accounting, currently under the ScreenSkills Trainee Finder Programme. I believe I'm suited to the accounting field as I am highly adept at Excel, I take pride in my analytical capabilities and I've had experience in raising purchase orders. I am very adaptable as I've worked in a wide range of jobs as detailed below. I'm a quick learner and very organised; I developed my planning skills through research in chemistry labs throughout my time in education. I also work well within a team as evidenced by my participation in Lancaster University's American Football team. I'm always eager to learn new things and am one never to shy away from a challenge.

Employment History

Film & TV Accounting

Giant, Independent – Trainee Accountant

March 2023 - Present

Left Cross Ltd

Line Producer: Tim Leach, Production Accountant: William Marwood

Skills: Film & TV Accounting

- Equals debit card reconciliation
- Petty cash management
- Invoice entry
- Proficiency in Microsoft Excel
- Experience with Eclipse accounting software packages

Tradebe Heysham, SHEQ Officer

September 2019 – February 2023

The key aspect of this role is overseeing the Health, Safety and Environmental compliance of the site. This entails carrying out site audits against legislation, helping to undertake risk assessments of site operations and providing technical know-how to reduce risk by suitable means. I also follow up with these assessments to ensure that the controls are adhered to and I address any areas of non-compliance. Another responsibility of this position is incident investigation, which entails root-cause analysis and implementation of corrective actions to prevent any recurrence. Quality control is another area of this role; I ensure that the management systems put into place are kept up to date up in accordance with the site ISO 14001, 45001 & 9001 accreditations. From my assessments, I present a monthly report detailing any actions that are required along with any progress that has been made.

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Tradebe Heysham, Goods In Chemist

September 2017 - September 2019

In this role I helped oversee the waste acceptance procedure for material coming into site. This involved unloading a trailer coming onto site, ensuring the waste conforms with ADR regulation and then sampling the waste. As part of this job, I provided technical assessment of waste proposed to come into our site to make sure that it was safe and permitted to be processed or routed through the transfer station. I was also responsible for assigning hazards (and any additional handling requirements) to the materials assessed, then pricing them for our customer services team to quote. Further to this, I helped prepare the loads for transit out of our waste transfer station and made sure that the waste was properly characterised.

Victoria Allen Funeral Services, Funeral Operative

July 2016 - June 2017

I worked as an assistant to the funeral director which involved dressing of bodies and lining coffins in preparation for funerals. In addition, I also worked as part of a team of coffin-bearers where I developed my professional demeanour and the punctuality required so that the event would run unhindered. I also offered support towards the bereaved family members in a sincere, kind and cool-headed manner.

Education

University of Lancaster

Oct 2014 - June 2018

- BSc Chemistry –2:2

Wigan and Leigh College

Sept 2012-Jun 2014

(September 2012 – June 2014)

A-Levels:

- Physics – A
- Maths – B
- Psychology – D (AS)
- Chemistry – B
- Further Maths – B (AS)

Screenskills Trainee Finder

Apr 2023 - Present

Additional Qualifications/Experience

WM3 Trained, ADR Trained, CLP Trained, Licensed FLT counterbalance driver