

Curriculum Vitae – Production Assistant / Runner

Personal Details

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Based in Nottingham

Professional Summary

Motivated and reliable aspiring Production Assistant/Runner with hands on experience supporting college film and media projects. Known for strong work ethic, quick learning, and willingness to take on any task to keep productions running smoothly. Seeking an entry level role to develop skills in a professional environment.

Relevant Experience Production Assistant (College Film Projects)

- Aided student film crews with setup, lighting, and equipment organisation.
- Helped manage props, set pieces, and ensured the workspace remained safe and tidy.
- Coordinated with team members to transport gear and support on location shoots.
- Provided general support to directors, camera crew, and sound team.

Skills

- Set etiquette & understanding of production workflows
- Equipment handling (basic camera, lighting, grip gear)
- Time management & multitasking
- Communication & teamwork
- Problem solving and adaptability
- Basic editing familiarity (After Effects, DaVinci Resolve)

Education

VFX and Animation – Confetti Institute of Creative Technologies– July 11th 2025

VFX art – Nottingham Trent University – Currently enrolled first year

Additional Information

- Based close to City centre, so travel is accessible
- Available for early mornings, late nights, and weekend shoots
- Comfortable with fast paced environments