

Sarah Russell

Junior Researcher

Birmingham & Bristol

sarahrxsell@gmail.com | 07979 590456 | [Linkedin](#)

Personal Profile

Grierson DocLab Trainee with a degree in English Literature and Film, seeking a junior researcher role in factual TV. I'm organised, creative, and I pride myself on my communication skills and attention to detail. Some of my interests include music, secondhand fashion and literature.

Training

- **Create Central Development Researcher Bootcamp** (Jan/Feb 2023)
Selected for a six-week intensive bootcamp, working on contemporary TV briefs and developing research skills. Created a pitch deck and treatment for a factual docuseries concept, and pitched to industry professionals.
- **Grierson DocLab Trainee** (2022–2023)
Selected for a competitive new entrant training scheme. Pitched original factual entertainment idea to industry panel, critically analysed programmes, explored unscripted formats.

Skills

- Competent use of Adobe Photoshop and Premiere Pro/DaVinci Resolve
 - Proficient use of various CMS
 - Taking phone calls in a professional setting
 - Editing and proofreading copy
 - Creating content for social media platforms
 - Working with children
-

Employment

- **Education Assistant** (Summer 2023)
A temporary, full-time role supporting a team of tutors who are preparing children to sit the 11+ exam. Writing feedback, preparing materials, creating content using Adobe Illustrator, invigilating exams and summer revision courses, and taking phone calls (dealing with enquiries, making sales).
 - **Etsy Shop Owner** (2017–ongoing)
A small side business where I design, market, and distribute bookmarks based around TV shows. I have amassed 180 worldwide sales, and gained Photoshop skills, a social media strategy, and SEO knowledge in the process: [SarahsShelvesUK on Etsy](#).
 - **Student Content Officer** (October 2021–July 2022)
Proofreading, editing, and writing copy for university publications, including the 2023 student prospectus. Sourcing images, fact checking and using various CMS to update and amend websites, working to strict deadlines in an office environment, tasks varying day to day.
 - **Children's Play Worker** (2019–2021)
Working with children aged 3-12 years at Fun Fest holiday club. Required high levels of responsibility, a creative mindset, and a willingness to adapt and problem solve under time pressure.
-

Education

- First Class BA in English Literature and Film from the University of Reading (2019–2022)
- A*AB at A-level in English Literature, Media, and Classical Civilisations
- 12 GCSEs A*–B

References available
upon request.