

BRYCE MADDISON

PRODUCTION ASSISTANT/RUNNER

+44 7949 111557 - brycemaddison10@gmail.com - Full clean UK driving licence (under 21)

www.linkedin.com/in/bryce-maddison

London and Hertfordshire

PROFILE

I am a driven and highly organised individual, and I am eager to gain numerous hands-on experiences. Previous experience as a runner on a commercial studio shoot, consisted of general ad hoc duties, backing up cards, and shadowing the director. I look forward to working throughout the industry to reach my goals and ambitions as a television producer.

WORK EXPERIENCE

PROPERTY ADMINISTRATOR - CITYZEN ESTATE AGENTS

MARCH 2025 - SEPTEMBER 2025

- Excel data input for received funds and scheduling.
- Organised and located legal and sensitive documentation and certificates.
- Greeted new tenants over email, instructing them on what steps they need to take before move in.
- Filled out legal procedures for tenancy background checks, keeping up with the progression of the checks on a daily.
- Managed tenants' complaints.
- Worked well in a team by assisting four property managers, managing over 700 properties.
- Assisted other colleagues in other departments with general admin jobs and helped out with the sales phone line on busy days.

RELEVANT OTHER EXPERIENCE

SHADOWING/RUNNER - STICKER STUDIOS GHD COMMERCIAL - 28TH OCTOBER 2025

- Safely carried heavy kit and helped set up the set for the camera and lighting department.
- Backed up cards onto multiple drives after each shot and delivered drives to the production office.
- Communicated and navigated requests from the director with the studio.
- Observed and supported the director.

SKILLS

- Editing: Photoshop, Final Cut Pro, Davinci Resolve.
- IT: MS Office, Google Workspace, Touch typing (74wpm).
- Initiative and observant.
- Multi-tasker.
- Excellent organisation and punctuality.
- Team player, flexible and open-minded.
- Clear written and verbal communication.
- Previous competitive kart racing driver in endurance and sprint racing.

EDUCATION

BARNET AND SOUTHGATE COLLEGE - 2022 - 2024

UAL Level 3 Creative Media Production Extended Diploma

GRADE - MERIT

JEWISH COMMUNITY SECONDARY SCHOOL (JCOSS) - 2017 - 2022

6 GCSES 8 - 5 INCLUDING ENGLISH LANGUAGE AND MATHS

1 CAMBRIDGE NATIONAL - GRADE M2

FURTHER TRAINING

BFI FILM ACADEMY EASTSIDE OCTOBER 2025 - PRESENT

NFTS SHORT COURSE - INTRO TO PRODUCTION 8TH - 9TH MAY 2025

YOUNG FILM ACADEMY SESSION 7TH SEPTEMBER 2019

REFERENCES AVAILABLE UPON REQUEST

THIS CV MAY BE KEPT ON FILE AND DISTRIBUTED FOR EMPLOYMENT PURPOSES