

# Charlie Cross

A hardworking and methodical Uni Student seeking employment, I am a self motivated individual who can easily adapt to new environments and situations. My hours are flexible and I keep my employers up to date with my availability. Overall I always aim to be friendly and approachable.

Salford, Greater Manchester  
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United Kingdom  
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## EXPERIENCE

### **Oxfam** — *Volunteer, Sales assistant*

FEBRUARY 2017 - MAY 2017

Displayed excellent customer service

Maintained and updated the store catalogue system

### **CTM, Horse Trials,** — *Ticket Sales*

SEPTEMBER 2019 - SEPTEMBER 2019

Selling and distributing tickets to all visitors to the event

Responsible for the safety and handling of large amounts of cash

Welcoming all visitors to the event and briefing them on the days events

### **CTM, Christmas Fair,** — *Ticket Sales and Car Marshall*

DECEMBER 2019 - DECEMBER 2019

Responsible for maintaining structure to the field car park

Tow any vehicles that are stuck in the mud to safety

Guide the general public to the various events

### **Siscro Building LTD,** — *Labourer*

MARCH 2019 - APRIL 2021

Worked well independently and on a team to solve problems

Firm Understanding of Health and Safety risks

Organised and prioritised work to complete assignments in a timely and efficient manner

### **Royal Mail,** — *Mail Sorter*

NOVEMBER 2021 - JANUARY 2022

Handled the sorting and distribution of mail

Worked independently to complete hourly deadlines

Required to quickly learn a plethora of new skills and the layout of the whole operation

## SKILLS

Ability to Work in a Team

Effective Time Management

Adaptability

Creative thinking

Excellent Communication

## AWARDS

UK Driving License- Clean

Excellent communication across the various departments

Utilised my keen eye for detail

### **Marks And Spencers, — Full time Customer Service Assistant**

APRIL 2022 - SEPTEMBER 2022

Upsold new products and ranges

Brought forth excellent customer service skills and a commitment to customer satisfaction

Developed an excellent understanding of the retail POS and Till functions

Worked across all sectors of the store providing care

Responsible for; Personal shopping, suit fittings, furniture sales, Parcel collection, Unloading and cataloguing new products ready for the shop floor, the exchange of foreign currency, stock replenishment and backroom maintenance

## **EDUCATION**

### **Arthur Mellows, — GCSE**

SEPTEMBER 2013 - SEPTEMBER 2017

English Language- 6 English Literature- 6 Drama- 8 History- 7 Maths- 5 Science- 5 RE- 5 Geography- 5

### **Stamford College — UAL LEVEL 3 EXTENDED DIPLOMA IN PERFORMING AND PRODUCTION ARTS**

AUGUST 2018 - JUNE 2021

Grade- Merit

### **London Academy of Music and Dramatic Arts — LAMDA**

AUGUST 2021 - MONTH 2021

Grade- Distinction 96/100

### **University Of Salford (Current) — First Year Bachelor's degree**

SEPTEMBER 2021 - SEPTEMBER 2025

Film Production