

# LISA BUSTILLOS-KOVACS

## ART DEPARTMENT RUNNER

BASED IN HERTFORDSHIRE

Car & Clean Driver's License

☎ 07584046114

✉ lisa.bk2003@outlook.com

🌐 **Portfolio:** [lisabkart.co.uk](https://lisabkart.co.uk)

## KIT

- Car & License
- Macbook Pro
- iPad Pro with Pencil

## SKILLS

- Microsoft Office/ Google Suite
- Adobe Photoshop & Illustrator
- Keynote/Procreate
- Set Dressing
- Set Etiquette
- Petty Cash Buying
- Painting/Illustrating
- Moodboards
- Measuring Up & Surveying
- Presenting information
- Familiar with: researching & referencing

## INDUSTRY-RELATED VOLUNTEER WORK

### PropUp Project Volunteer

Dec 2024

- Organised used props to be recycled and distributed amongst the local community.

### "How The Cow"

2024 - Ongoing

- Concept illustrator

### Grand Tour Film Festival

Sep 2022 - May 2023

- Coordinated and hosted two events.
- Graphic designed bespoke post-cards.

## EMPLOYMENT

**Barista** | March - Dec 2025

OCS Group - Welwyn

**Admin Assistant** | Feb 2021 -

March 2024

iamcomfi- Hitchin

## PROFILE

A passionate and eager individual who has recently completed a specialised Arts & Props Assistant Skills course and is ready to take on work within the Art Department for Film and HETV.

Working for the art department originates from my experience of creating short-films for my degree. Alongside my assessed roles, I chose to single-handedly manage both the design and the administrative aspects of the art department because I enjoyed working to enrich the world behind the screen with my artistic and creative skillset.

## EDUCATION/TRAINING

### Arts & Props Assistant Bootcamp | Jan, 2025

- Run by *Art Department* (Alex Marden and Joe Withers) & *All Spring Media*

### BA (Hons) Film Studies (1st Class Honours)

- De Montfort University | 2021 - 2024

### Designing & Making Graphic Props for Filmmaking

- Online course by Annie Atkins

### Screenskills Training Passport

## COMMERCIAL

- ▣ **Optimum Nutrition** | September 2025

**Production Companies:** BOLT! / DARK ENERGY FILMS

**Role:** Art Department Runner

**Production Designer:** Jakob Carl Fredrik

## SHORTS

- ▣ **Silence Is Requested** | July 2025

**Role:** Graphics Assistant

**Production Designer:** Sabrina Linder

- ▣ **I Love You Too Much** | 2025

**Role:** Art Department Assistant

**Director/Writer:** Jack Davies

## SELECTED STUDENT SHORTS

- ▣ **Meta-Mum** | Oct 2023 - April 2024

**Personal Contributions:** storyboards, graphics, sourced props, set dressed, budgeted and managed spreadsheets.

**Assessed Roles:** Sound Recordist & Editor

- ▣ **Project Zeus** | Oct 2022 - April 2023

**Personal Contributions:** storyboards, digital and hand-painted graphics, sourced/crafted props, set dressed.

**Assessed Roles:** Sound Recordist & Editor

## REFERENCES AVAILABLE UPON REQUEST

GDPR - This CV may be kept on file and distributed for employment purposes.