

Hazel Bunting / hazel.bunting@gmail.com / 07881 807009

Professional Summary: Experienced production support professional with hands-on experience in location management for high-profile television productions. Skilled in scouting, assessing, and securing locations, coordinating logistics, liaising with landowners and authorities, and ensuring smooth on-site operations. Proven ability to support creative vision while managing practical and regulatory requirements. Collaborative, detail-oriented, and adaptable in dynamic production environments.

Key Skills:

- Location scouting and assessment
- Liaising with landowners, local authorities, and production teams
- Risk assessment and compliance with health & safety regulations
- Managing permissions, contracts, and budgets for locations
- Logistical planning and site coordination
- Supporting creative vision with practical location solutions
- Collaborative communication and stakeholder management

Professional Experience:

University of Bristol Productions *Freelance Production Support / Locations Assistant*

Worked closely with Locations Managers and Unit Managers on multiple productions including *Alex Rider*, *The Trial of Christine Keeler*, *Dodger*, and *A Discovery of Witches*.

- Supported location scouting and site visits, assessing visual appeal and practical suitability.
- Assisted with permissions, contracts, and liaising with landowners and local authorities.
- Coordinated logistics for filming on location, including access, parking, and on-site facilities.
- Prepared detailed location reports including photographs, maps, and operational notes.
- Ensured compliance with health and safety requirements and production schedules.
- Collaborated closely with production teams to support creative and practical needs on set.

Previous Roles in Administration & Events Management *Centre Manager, Engine Shed / Venues & Events Manager, University of Bristol / Events Coordinator, University of Bristol*

Managed logistics for large-scale events and productions.

Coordinated teams, suppliers, and venues to deliver complex projects.

Developed strong organizational and stakeholder management skills transferable to locations work.

Education & Training:

- First Aid at Work - July 2024
- Fire Warden Training (University of Bristol) July 2024

Special Interests: Exploring historic and contemporary architecture, urban and rural landscapes; photography and visual storytelling; travel and cultural discovery; outdoor activities including hiking; film production design.