

# MAX PUFFETT

## WORK EXPERIENCE

CJS News / Sep 2024 - Sep 2025

### Broadcaster

- TV and Radio Production
- Filming for TV
- Scripting for TV
- Social Media and Content Creation
- Video Editing
- Voluntary Placements: Global Cardiff, Global Birmingham and Bauer Birmingham

Shack Events / Jan 2025 - Present

### Patch Manager and Event Operations

- Managing bars across Principality Stadium
- Staff Management and Training
- Logistics and Operations Planning
- Stock Management
- Customer Relations Management

NHS / Dec 2024 - Present

### Receptionist and Driver

- Patient Safety Management
- Patient Admin
- General Driving Duties
- Patient/Drug Confidentiality
- Patient Visits with GPs

National Museums Liverpool / Nov 2021 - Jun 2024

### Events and Venues Assistant

- Events and Hospitality
- Assist on TV/Film shoots
- Key Events: G7 Political Summit (December 2021), Eurovision (2023), Labour Party Conferences (2022, 2023)
- Locations Assistant for BBC News coverage of party conferences and Eurovision
- Locations Assistant for BBC's Sunday with Laura Kuennsberg

Nespresso / Jun 2023 - Sep 2023, Summer 2024

### Sales Representative

- Retail Sales and Marketing
- Seasonal Promotions

## EXTRACURRICULARS

- Aug 2025: Climbed Mount Kilimanjaro for charity
- 2023-24: President of the University of Liverpool's Marketing Society
- 2023: University of Liverpool's Cross Country Team Member
- Paddleboarding Amateur



## ABOUT ME

I am a broadcasting graduate from Cardiff University, seeking my first position in the media industry. I have experience across many different newsrooms, offices and television sets and am keen to learn all that I can in this early stage of my career.

## EDUCATION

Cardiff University (2024-25)

**MA Broadcast Journalism**

University of Liverpool (2021-24)

**BA History**

## SKILLS

- TV Production
- Video Editing
- TV Scripting
- Location Shooting
- Panasonic Camera
- Social Media
- Adobe
- Media Law
- INews
- TV Presenting
- Marketing and Public Relations
- Sales
- Event Planning
- Research
- Content Creation
- Radio Presenting
- Radio Scripting
- Microsoft Office Suite
- Clean Driving Licence
- TV Sets
- Admin

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