

## **HARRIS KLISKEY – PRODUCTION SECRETARY**

**[hkliskey@gmail.com](mailto:hkliskey@gmail.com) – 07958 601 084**

**Willing to relocate.**

Keen to further my knowledge of production practices, I am have worked in various production teams and as a departmental coordinator. I am currently looking to progress my career and step up in production.

### **SKILLS:**

- **Full clean UK Driving Licence and Own Car, 25+**
- Purchase Orders (DPO/EzyPO)
- Travel & Accommodation
- Silvermouse
- Setkeeper/Scenecronize
- Final Draft
- Microsoft/Google Suites
- Wrap Reports
- Hire Cars
- Competitive Bid Forms
- Negative Checks
- Van Driving Experience
- Risk Assessments
- Diary Management
- Italian Language - Beginner

### **EDUCATION:**

2:1 in BSc Film and Television Production  
University of York

### **REFERENCES:**

- Chris Joslin  
Senior Script Editor  
'Emmerdale'  
07534 509 740  
[chrisjamesjoslin@gmail.com](mailto:chrisjamesjoslin@gmail.com)
- Henry Gordon  
Covid Supervisor  
'Six Four' & 'Screw 2'  
07768 082 476  
[henryjgordon@gmail.com](mailto:henryjgordon@gmail.com)
- Brodie Pringle  
Production Supervisor  
'Batgirl' & 'The Outrun'  
07442 898 968  
[brodie@hoipolloiltd.com](mailto:brodie@hoipolloiltd.com)

### **EMPLOYMENT HISTORY:**

- **Production Secretary** | Alice & Steve  
Clerkenwell Films | July 2025  
Line Producer: Aimee Whelan
  - **Production Assistant** | Alice & Steve  
Clerkenwell Films | March 2025 – August 2025  
Line Producer: Aimee Whelan
  - **Editorial Coordinator** | Emmerdale  
ITV | March 2023 – December 2024  
Pre-Production Manager: Lee Pickering
  - **Covid Coordinator** | Screw 2  
STV/Channel 4 | September 2022 – February 2023  
Covid Supervisor: Henry Gordon
  - **Production Assistant** | The Outrun  
Arcade Pictures/Brock Media | August 2022  
Line Producer: Wendy Griffin
  - **Covid Assistant Coordinator** | Six Four  
House Productions | April 2022 – August 2022  
Covid Supervisor: Henry Gordon
  - **Production Assistant** | Batgirl  
Warner Bros. | August 2021 – April 2022  
Line Producer: Wendy Griffin
  - **Script Reader** | Freelance  
September 2020 – Present  
Employed by: Tall Story Pictures, Character 7, BFI, AC  
Chapter One, Shore Scripts and Unsolicited Scripts
- ### **TRAINING:**
- Script Editing and Development with John Yorke  
January 2024
  - Screenskills' Final Draft Training for HETV Course  
November 2023
  - Screenskills' Step Up to Production Coordinator  
October – December 2022

GDPR Statement: This CV may be kept on file and distributed for employment purposes.