

OLIVIA COUGHLAN

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LinkedIn Profile:

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OBJECTIVE

I am a passionate and resilient filmmaker, and am persistent at working hard and helping others in and out of work. I have experience working in a fast paced film set working as a production assistant. I am reliable, proactive and eager to work in any field in production, as I strive and work well in busy work environments and am adaptable to all tasks given to me. I have a real love for film and television, I would love to be a part of projects that spread a message in order to make a difference in the world, or bring joy to those who watch the show or film.

EDUCATION

SEPTEMBER 2024

BA FILM AND TV PRODUCTION, UNIVERSITY OF HERTFORDSHIRE

GPA: 2:1

EXPERIENCE

PROJECTS:

2nd Year of University of Hertfordshire:

- **Underground Car Meets: Escape or Ego (2023)** production assistant and coordinator
- **A Wolf in Sheep's Clothing (2023)** Assistant Editor, Colourist & Actor
- **Expectation vs Reality (2023)** Actor, Production Manager, DIT & Titles and Credits
- **Till Death Do us Part (2023)** Production Manager, Boom Operator & Scriptwriting Assistant

3rd Year of University of Hertfordshire:

- **Heaven Knows (JAN 2024- MAY 2024)** Writer, Script Supervisor & Dialect Coach.

1ST- 11TH NOVEMBER 2024

PRODUCTION ASSISTANT, SHORT FILM – POST PARTUM (DIR. EMILY FORAN)

3RD – 11TH APRIL 2025

PRODUCTION ASSISTANT, SHORT FILM – PUNT (DIRECTED AND WRITTEN BY NICKY LARKIN)

4TH SEPTEMBER 2025

LOCATION ASSISTANT, SHORT FILM – BANSHEE (DIR. PETER VASS)

04/2022 – PRESENT

ADMIN, KELLY FLEET SERVICES (FULL-TIME)

09/2015– 09/2021

CLEANER, ROECROFT LOWER SCHOOL

ADDITIONAL EXPERIENCE:

Work Experience (1 week- 6th form enrichment) with New Decade TV Ltd. (July 2019) - Pitching skills, transcription for video footage, researching and creating documents with information needed.

LAMDA Gold qualification: Distinction.

Teaching experience at Dreams Theatre School where I used to go myself for 11 years.

SKILLS

- **Efficient.**
- **Screenwriting:** I am able to create engaging narratives, strong dialogue, and dynamic characters.
- **Creativity:** A natural talent for thinking outside the box, with a passion for storytelling and visual communication.
- **Hard Working:** Dedicated to delivering high-quality work, even under pressure.
- **Full clean UK Driving License since 2019 & experience driving Transit vans.**
- **Spanish Language:** Almost fluent in spoken and written Spanish, therefore an ability to contribute to bilingual projects.
- **Timeliness:** Strong ability to manage time effectively, ensuring deadlines are met in fast-paced environments.
- **Resilience:** Adaptable and persistent in overcoming challenges, with a positive and proactive approach.
- **Passion for Film:** Deeply committed to the art of filmmaking, with a constant desire to learn and grow.

REFERENCES:

Matthew Suffling

Transport Manager (Contact: matthew.suffling@kelly.co.uk)

Alanna Riddell-Bond

Producer

(Contact details upon request)