

# Joseph Falvey

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Date of Birth: 2nd June 1994  
Citizenship: British

I am a seasoned carpenter-joiner looking to branch into a new area of work. In my time as a tradesman I have honed my particular set of skills, highlighted below, which would make me a valuable addition to your team.

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## Employment

Jul 2022 -	Jun 2025	<u>Head Joiner / workshop manager</u> R.: <b>Interpreting</b> Drawings, <b>ordering</b> materials, <b>delegating</b> work, <b>assisting</b> on tasks/ <b>fixing problems</b> in turn creating a <b>fast</b> and <b>flowing</b> work environment, Meeting strict <b>deadlines</b> , <b>Teaching</b> and guiding staff, <b>Coordinating</b> with <b>clients</b> and management.
Sep 2020 -	Jul 2022	<u>Workshop Joiner + Window fitter - Saint Albans Sash</u> R.: Raw timber to finished product. High detail <b>fine joinery</b> , Health and safety with <b>larger machines</b> , Machine <b>maintenance</b> , <b>curved</b> and <b>angled</b> work, Fitting windows and doors.
Apr 2017 -	Apr 2020	<u>Cafe Assistant Bushey Grove Leisure Center</u> Responsibilities: Excellent <b>customer service</b> , Cooking food, Making coffee, Cleaning, <b>Ordering stock</b> , managing staff
May 2014 -	Oct 2016	<u>Carpenter (self-employed)</u> Responsibilities: <b>communicating</b> with management and other professionals, <b>negotiating</b> with prospective clients, work in small <b>teams</b> , <b>time management</b> , completing <b>invoices</b> . CSCS <b>health and safety</b> Skilled worker card
Jul 2012 -	Feb 2014	<u>Carpenter's apprentice</u> Skills developed: completing complex tasks high <b>attention to detail</b> , reading technical drawings, <b>problem solving</b> , <b>resourcefulness</b> , <b>adapting</b> quickly and effectively.

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## Education

Sep 2012 -	Jul 2014	<u>Oaklands College</u> NVQ level 2 Diploma in Wood Occupations, site carpentry
Sep 2010 -	Jul 2012	<u>St Joan of Arc Roman Catholic School, Rickmansworth</u> 3 A-Levels in Biology, Psychology and Music technology
Sep 2005 -	Jul 2010	11 GCSEs including Maths, English, Physics, Chemistry Biology, Diploma in Digital Applications

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## Other Skills

- Highly computer literate - Microsoft office, troubleshooting, quickly learn new software.
- Photography, Graphic design, Photo and Video editing.
- Full UK drivers licence.

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## Interests

- learning new skills (currently: linux, simple engineering, electric motors, 3D modeling)
- Making creative and unique items.
- Walking biking and camping in nature.

References available upon request