

AMELIA SMITH

ART DEPARTMENT



CONTACT



07972601156



Milliesmith731@gmail.com



Upton, Wirral, United Kingdom

Full UK driving licence

EDUCATION

University - University of Salford
2021-2024

-2:1 Bachelor of Arts Hons (2022-2024):
Film, TV and Stage Design

-Certificate of Higher Education(2021-
2022) Architectural Engineering

A Levels - Birkenhead Sixth form

2019-2021

Film studies - B

Sociology - C

Business BTEC - Distinction

GCSE's- St.Mary's Catholic College

2014-2019

Total of 10 GCSE's including: Maths - 5

English - 5-5

Combined Science - 4-4

AWARDS & CERTIFICATIONS

- Carbon Literacy for Events
- Bronze, Silver & Gold Duke of Edinburgh award

ABOUT ME

I'm a passionate and dedicated individual focused on film, TV, and stage design, especially within the art department. A recent graduate from the University of Salford, I have experience in various production roles. I strive to deliver high-quality work through logical thinking, strong organisation, and a collaborative team-oriented approach.

I hold a valid UK driving licence and have access to a vehicle.

WORK PLACEMENTS

Scenic Artist

Decordia

October 2024

- Painted outdoor scenic elements with spray and latex techniques
- Assisted with surface prep and prop painting for immersive sets

Set Decorating

Stockyard North

February 2023

- Organisation of props
- Set decoration for specific genres

work Experience

Waterloo Road

Season 13, Episode 8

- March 2023
- Graphic design assisting
 - Set dressing

EXPERIENCE

Art Department Trainee

Waiting for the Out

|Sister Productions
May 2025- July 2025

- Supported the art department with drafting, preparing paint packs, creating drawings and painted elements for set dressing, cutting and prepping graphics, and handling administrative tasks, while ensuring visual continuity and meeting tight production deadlines.

Scenic Artist

Decordia

|Christmas at fright island 2024
October 2024- November 2024

- Designed and dressed themed trees and ornaments to brief; created waterproof custom stamps for prop continuity.

BAR STAFF

O2 ACADEMY LIVERPOOL

September 2024- May 2025

SKILLS

- Strong work ethic
- Experience in studio, office and workshop environments
- Able to use: InDesign, Illustrator, Procreate, Word, Excel
- Logical thinker
- Comfortable working in a team
- Trustworthy
- Experienced taking leadership roles
- Able to meet tight deadlines under pressure
- Scenic Art: prop making, set dressing, custom ornament design, spray painting, latexing
- Flair for generating original creative ideas -Self-motivated
- Able to communicate design ideas visually and verbally

**FOOD AND
BEVERAGE
ASSISTANT**

Inglewood Manor
February 2024- September 2024

**CUSTOMER
FACING SALES
ASSISTANT**

Inspirations Wholesale
September 2023- December 2023

**GENERAL/
SPECIALTY
COUNCILLOR**

Chestnut Lake Camp USA
June 2023- August 2023

BAR STAFF

O2 Ritz Manchester
September 2022- May 2023

**GENERAL/
SPECIALTY
COUNCILLOR**

Chestnut Lake Camp USA
June 2022- August 2022

**JUNIOR
ADMINISTRATOR**

West Wallasey Car Hire LTD
November 2018- December 2021

REFERENCES

Paul Kenny, Director | West Wallasey Car Hire Ltd. | 40 Cross Lane, Wallasey, CH45 8RH
| Paulkenny@westwallasey.com

Emma Waite, Bars Manager | O2 Ritz Manchester | Whitworth St W, Manchester, M1 5NQ
| Emma@o2ritzmanchester.co.uk