
RUNNER / PRODUCTION ASSISTANT

ELISABETH DALY



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SKILLS:

Proficient in MS Office Suite, including: Word, PowerPoint, Excel and Outlook.

Adobe creative suite

INTERESTS

Music: Trumpet, Cello and Piano

Travel: October 2025 to March 2026 = 6-month trip to Indonesia, Thailand, Vietnam, Cambodia, Philippines and New Zealand.

August 2024 = 3-week trip to Zimbabwe, Botswana, Namibia and South Africa

Sport: Arsenal season ticket holder

References available on request

Summary: A career changer with 5 years' experience working in education including in Middle and Senior Leadership. I am looking for entry-level opportunities and training in film/TV production, with particular interest in the Assistant Director department.

- BASED IN HERTFORDSHIRE (OPEN TO TRAVEL/RELOCATE)
 - FULL CLEAN DRIVING LICENCE WITH CAR
 - MINIBUS DRIVING EXPERIENCE
 - OVER THE AGE OF 25
 - ENHANCED DBS CHECK 2025
 - **GDPR STATEMENT: THIS CV MAY BE KEPT ON FILE AND DISTRIBUTED FOR EMPLOYMENT PURPOSES.**
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EMPLOYMENT

CARDINAL HUME ACADEMIES TRUST, LONDON.

ASSOCIATE SENIOR LEADERSHIP TEAM / BISHOP DOUGLASS SCHOOL

SEPTEMBER 2024 – AUGUST 2025

- Deputy Head of Year 8.
- Lead Teacher of the Staff Committee, this includes the organisation of regular events such as the staff Christmas party.
- Organisation of 'Wider Horizons' week.

HEAD OF MUSIC / BISHOP DOUGLASS SCHOOL

SEPTEMBER 2022 – AUGUST 2025

- Promoted within Cardinal Hume's Trust to Head of Department.
- Controlled department budget.
- Line manager to full time music teacher.
- Timetable and line manage 11 peripatetic teachers.
- Organise extra-curricular activities and trips, this includes delivery of school productions, and international choir tours.
- Plan and deliver a bespoke music curriculum for ages 11-18.
- Create and implement department development plan, ensuring that schemes of work are being delivered to the highest standard.
- Director of school Chamber Choir, Orchestra, Gospel Choir and Musical Theatre Club. Musical Theatre Club performed at the National Music for Youth Competition in Birmingham in 2024.

TEACHER OF MUSIC (+ DRAMA) / ST THOMAS MORE CATHOLIC SCHOOL

SEPTEMBER 2020 – AUGUST 2022

- Teacher of Music, including GCSE and A Level groups. All students achieved or exceeded expected grades in 2021 and 2022.
- Created schemes of work for Year 9 and KS4 and coordinated delivery by teachers in the department.
- Organised and led co-curricular trips.
- 100% A Level grades A*-B.
- 100% GCSE grades 9-4 (33% 9-8) as only teacher of cohort.

DATA TRANSFER / HONEYPOT PEOPLE

JULY 2021 – AUGUST 2021

- Transferred personal recruitment data to new system, working quickly with attention to detail.

CUSTOMER SERVICES ASSISTANT / SAINSBURY'S

JANUARY 2020 – AUGUST 2020

- Developed interpersonal skills and good client management skills – working under pressure during the Covid-19 pandemic.

TRUMPET PLAYER AND EDUCATOR / FREELANCER

SEPTEMBER 2016 – PRESENT

- Founding member and leader of a New Orleans style brass band – Brassanova. Organised and directed rehearsals for weddings, festivals and York City Knights' rugby matches.
 - Performed with Opera North Brass, The Manchester Camerata and The National Youth Music Theatre.
 - Played for professional musical theatre productions including Mame in the Hope Mill Theatre – Manchester
 - Member of 'Remorae' as featured on BBC Radio 6, BBC Radio 2, 6 Music and Folk Radio UK.
 - Cellist in the string quartet - Viva la Vino. Performing for weddings and events.
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TRAINING AND EDUCATION

ALL SPRING MEDIA / PRODUCTION ASSISTANT BOOTCAMP

September 2020

UNIVERSITY COLLEGE LONDON (UCL) / POSTGRADUATE DIPLOMA IN EDUCATION AND LEADERSHIP

September 2020 – July 2022 – Pass (Qualification was pass/fail)

DEPARTMENT OF EDUCATION / QUALIFIED TEACHER STATUS

July 2021 – Pass (Qualification was pass/fail)

UNIVERSITY OF YORK / BA (HONS) MUSIC

September 2016 – July 2019 – 2.1 Class Honors

- First class Dissertation – The Ultimate Juxtaposition: Music's use in changing the cultural identity of a nation. Weimer to Nazi Germany (1919 – 1945).

ST GEORGE'S SCHOOL / A LEVELS (JUNE 2016)

September 2014 – July 2016

- Music (A), Maths (A) and Philosophy and Ethics (B).
- Grade 8 distinctions in Trumpet, Cello & Musical Theatre in Production – Grade 5 Piano.
- Prefect and Music Captain.