

Sarah O'Mahony

Sustainability Coordinator

A Sustainability Coordinator with an excellent working knowledge of the ALBERT system and process. On target to achieve an 80%/2star ALBERT certification on current job. Has 19yrs of office-based work experience (including several as a Team Leader) with many transferrable skills. Currently looking for Sustainability Coordinator or Assistant opportunities to increase their experience and knowledge.

07891 323 121 / sarah.omahony85@hotmail.com
Worcestershire/West Midlands based, but happy to travel/stay over

SKILLS

- First Aid Trained
- MS Office proficient (Excel in particular)
- Full, clean driving licence with own car and business insurance (over 25)
- Experienced in the BAFTA ALBERT process and online portal
- Experience of driving 9-seater van/MPVs
- Knowledge of GDPR compliance and handling confidential information
- Experienced in liaising with suppliers and dealing with quotes/invoices
- Data Management
- Use of CRM systems
- General admin/office duties

EDUCATION & TRAINING

BAFTA albert – June 2024

- Sustainable Production Training

Screenskills - May 2024

- Introduction to sustainability for the screen industries

Qualsafe – December 2023

- Emergency First Aid at Work (Level 3)

Screenskills – March 2024

- Coronavirus basic awareness on production

Screenskills – October 2022

- The Mark Milsome Foundation – Film & TV Online Safety Passport Course
- Tackling harassment & bullying at work
- Addressing unconscious bias: basic awareness in the workplace
- Introduction to mental health awareness at work

Reel Green – December 2022

- Sustainable Production Training

Daniela Saioni – January 2023 to present

- The Director Whisperer Training Program

Raindance Film School – July 2022

- 2-day masterclass in Script Supervision & Continuity

Cadbury College

September 2001 – June 2004

- x3 A-Levels & x2 AS Levels

CREDITS

"Adolescence" – Warp Films Ltd – Sustainability Coordinator

May 2024 – Present

Production Manager: Kerri Burbidge

Director: Philip Barantini

"Doctors" - BBC Studios - Floor Runner/Driver

June 2023 (1 week) & September 2023 – March 2024

Production Managers: Steve Capano & Sara Travis

"Mark" - My Options Were Ltd – Script Supervisor

December 2023 (4 days)

Director: Joe Lycett

"Audi x Sky Golf" - Curveball Digital – Production Runner

August 2023 (1 day)

Production Manager: Lidia Lowe

WORK EXPERIENCE (unpaid)

"Skate" — Script Supervisor

April 2024 (2days)

Director: Elliott Johns

"The Shelves" – Reel Brum - Script Supervisor

March 2024 (2days)

Director: Espen Johnson

"CLAY" – Ayda Films – Script Supervisor

March 2024 (2days)

Director: Filippo Mira

"Henry House" – Rocking Horse Media - Script Supervisor

January 2023 – March 2023 & December 2023 – March 2024

Director: Gareth David Owain Thomas

"Something Sketchy" - Ask, Seek, Knock – Script Supervisor

August - December 2023 (4 days)

Directors: Helen Austin, Luke Allen, Alex Yousefi and Piotr Szkopiak

NON-INDUSTRY EXPERIENCE

SG FLEET UK LTD

Commercial Vehicle Sales Executive | September 2021 – September 2023

- Responded to queries from customers via email and phone.
- Worked to agreed SLAs and any required deadlines.
- Identified customer needs and provided recommendations & tailored solutions.
- Liaised with suppliers for quotes and invoices

Team Leader | August 2018 – September 2021

- Carried out 1-2-1s/appraisals and regular team meetings.
- Identified training and development needs within the team.
- Worked to agreed customer and internal SLAs.
- Improved processes.

June 2004 to August 2018

Various Customer Service based roles.