

Skills: Film & TV Accounting

- Accounts payable
- Payroll
- Bank reconciliation
- Equals/Centtrip debit card reconciliation
- Petty cash management
- Proficiency in Microsoft Excel
- Experience with Octopus PMI, Sage 50, MydaEs and Eclipse accounting software

Work Experience: Film & TV Accounting

BOAT STORY, BBC – ASSISTANT ACCOUNTANT: JAN 2023 – MAR 2023

Two Brother Pictures Ltd

Line Producer: Nadia Jaynes, Production Accountant: Mehwish Butt

DANCE SCHOOL, C4 – ASSISTANT ACCOUNTANT: OCT 2022 – DEC 2022

Duck Soup Films Ltd

Line Producer: Diane Shorthouse, Production Accountant: Carl Morris

UPGRADED, AMAZON PRIME – ASSISTANT ACCOUNTANT: JUL 2022 – OCT 2022

Tempo Productions Ltd

Line Producer: Karl Hall, Production Accountant: William Marwood

ALL CREATURES GREAT & SMALL S3, C5 – 2ND ASSISTANT ACCOUNTANT: FEB 2022 – JUL 2022

Playground Television UK Ltd

Line Producer: Phillipa Cole, Production Accountant: Diane Hart

STEPH'S PACKED LUNCH S3, C4 – CASHIER: NOV 2021 – FEB 2022

Expectation Entertainment Ltd

Line Producer: Eilish Wilton, Production Accountant: Diego Luna

THE CONFESSIONS OF FRANNIE LANGTON, ITV – CASHIER: JUL 2021 - NOV 2021

Drama Republic Ltd

Line Producer: Medyr Llewelyn, Production Accountant: William Marwood

STEPH'S PACKED LUNCH S1 & S2, C4 – ASSISTANT ACCOUNTANT: AUG 2020 – JUL 2021

Expectation Entertainment Ltd

Line Producer: Paula Greer, Production Accountant: Diego Luna

Education

LANCASTER UNIVERSITY, 2015 - 2019:

- Mathematics BSci Hons

NOTRE DAME CATHOLIC SIXTH FORM COLLEGE, A LEVELS: 2013 - 2015

- Mathematics A
- Music B
- Further Mathematics C

Recreation & Extracurricular Activity

CODEFIRST GIRLS: 8 WEEK COURSE, 2018

- Learning the fundamentals of HTML, CSS and JavaScript coding
- Networking with other academically driven women

BARBERSHOP QUARTET "SPECS APPEAL": 2016 – 2019

- Higher tenor vocals in four-part harmony group

LANCASTER UNIVERSITY BIG BAND: 2016 - 2018

- Lead vocals
- Featured at Lancaster Music Festival, 2017

LEEDS YOUTH JAZZ ROCK ORCHESTRA: 2013 - 2015

- Lead vocals and rhythm guitar
- Fundraising for a teaching project in Durban, South Africa
- 10 day trip to Durban, South Africa, providing workshops for township primary schools