

## Molly Tooman

Runner

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A highly motivated and personable post-graduate of the University of Bristol's Film and Television BA, with an excellent academic record. Extensive experience in customer-facing roles, proven team skills with confidence to use initiative when faced with new tasks and environments. I am looking for runner and trainee AD roles in TV and Film production.

### SKILLS

- Office running
- Extensive customer-facing experience and hospitality experience
- On set experience
- Lab Operating - Basic understanding of Silverstack workflow
- Logging/Transcribing
- Good knowledge of social media management
- Amateur experience as a member of a film crew on my degree: Producing, Camera (Sony FX6/FS5) and Sound Operating (Zoom F4/F8) and Editing footage (Adobe Premiere Pro/Davinci Resolve).

### EXPERIENCE

- **On-set shadowing | Freelance | May 2025** - a week of shadowing the DIT on set of a HETV studio shoot, observing set etiquette and terms used.
- **Runner | Molinare Film & TV | August 2024- present** – providing hospitality assistance to clients; a barista/bar member in addition to handling drives, running errands and completing facilities tasks such as room moves. Over the 9 months in my role, I have received Runner of the Month twice.
- **Supermarket Assistant | M&S | September 2023 – July 2024** - replenishing stock, working reductions and interacting with customers on the tills.
- **Cover Runner | DogHouse Post-Production | May 2024** - providing hospitality assistance across multiple buildings, running errands and opening/setting up rooms for clients as a trusted key-holder.
- **Set Assistant | Joseph McDonagh | January 2023** - Assisted on the set of the short film 'Final Days', on clapper board for the shoot, packing down and carrying equipment each day; observing set practices, adapting to challenges as they occurred.
- **Front of House Staff | Everyman Media, Bristol | September 2022 - June 2023** - A crew member within the cinema, providing hospitality in the fast-paced setting, long hours and strenuous physical work.

### EDUCATION

- **Film and Television BA (Hons) | University of Bristol | September 2021 - June 2024 (2:1).**
- **Vandyke Upper School, Leighton Buzzard | A-Levels: Media Studies (A\*), English Literature (A), Drama & Theatre Studies (B) | September 2019 - June 2021.**

### ABOUT ME

- I completed work experience at three production companies: **Studio Lambert (London)** (February 2024), **Films@59 (Bristol)** - (February 2024), and **Drummer TV (Bristol)** - (January - February 2024) three providing hospitality support for the office production teams, collecting and delivering orders and handling show documents.
- UBTV Social Secretary 2023/24 (University of Bristol's Student TV): Responsible for running the social media accounts and organising a successful programme of events for society members. UBTV also provided the opportunity to film reactionary, unscripted content extra-curricular to my university course. I was awarded Gold for 'Event Coverage' at the NASTA Awards 2023 as a Camera Operator on [Trashion Show 2023](#) (Feb 2023).
- My Dissertation is a testament to my interests: 'The Marvel Effect: How has the intensification of media franchising in contemporary Hollywood affected the post-credit scene's aesthetic evolution?'. I have a passion for all things Art and Film. I am subscribed to Empire magazine and love keeping up with the latest blockbusters in production. Yoga was also a great discovery for me whilst a student, balancing my mental health with the busy lifestyle I've become accustomed to.
- References are available on request.
- Permission given for my CV to be redistributed and kept on file for employment purposes.