

Amanda Hennessy

Production Assistant

Yorkshire / Lancashire / Manchester

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Full driving licence. Own car. 25+

Personal Statement

I am actively working towards a career as a Production Accountant.

I have spent over 20 years in and around TV, film and theatre in both administrative and creative capacities, and am now focused firmly on the production side. No stranger to hard work with a solution-focused mindset. Ready to get stuck in!

Skills

Excellent organisation & communication skills / Microsoft Office and Google Suites / Client & customer care / budgeting / script reading / weekly payroll preparation / transport co-ordination / petty cash / chaperone liaison

Industry Production Credits

- **'The Crown'** – LB Productions – Locations Marshal (dailies) / Oct 2022 / Locations Manager: Lorraine Kent-Knight
- **'Big Money Munch'** - Afro-Mic Productions - Runner/Driver (dailies) / Oct 2022 / Producer: Matt Shaw
- **'KinoFilm' International Short Film Festival** - Admin Asst / Oct 2022 / Producer: Jon Wojkowski
- **'Tyler Adams Interview' for VERSUS (app)** – Tiny Terror Productions - Production Asst (dailies) Sept 2022 / Producer: Kelly Blanchard
- **'JJFC' (Jamie Johnson – season 8) for CBBC** - Production Assistant/Payroll Assistant / June- Sept 2022 / Line Producer: Tom Tucker

Work History/Experience

- The Mill School of Performance, Leeds (2018-2021) / lecturer
Level 4 Year Tutor / Modules delivered: What Is Acting, History of Theatre, Actor Development.
- In The Park Productions / StoryMagic Theatre, Todmorden (2017-2022) / producer
General admin across all areas leading up to performance / book-keeping & wages / permissions & licences / on-site facilities / web design & maintenance
- The Preston Guild Big Vintage Weekend, Avenham Park, Preston (2012) / Market Curator
Trader engagement & ongoing care and management / Vehicle logistics – 40 vehicles / worked directly with the creative team in prep and throughout the event.
- Actor (1998-2016)
Various film, TV and theatre credits over an 18 year period.
- 24:7 Theatre Festival - seven-day festival of new writing, Manchester (2003-2011) / co-founder
Procurement of fee-free, non-theatre spaces for performance / adjudicator organisation, management & support / guiding writers as they become producers of their own work / performance scheduling across several venues / volunteer management / budget management

Training

- Production Assistant training course. Centre of Screen Excellence : Yorkshire (2022)
- Addressing Unconscious Bias: Basic awareness in the workplace. ScreenSkills (2022)
- Coronavirus basic awareness on production training. ScreenSkills (2022)
- Introduction to Mental Health Awareness at Work. ScreenSkills (2022)
- Tackling Harassment & Bullying at Work. ScreenSkills (2022)

This CV may be kept on file and distributed for employment purposes