

EMMA COE

FLOOR RUNNER / SET PRODUCTION ASSISTANT

📍 Sussex, Bristol, London - willing to relocate | Clean UK drivers license with car (21 y/o)

CONTACT

📞 07703 789677

✉ emmaaf.coe@gmail.com

🌐 Emma Coe

📷 emmacoefilm

TRAINING

BFI / Create Studios: production coordinator training

ScreenSkills Training Passport

SKILLS

Move Magic Software

Team work

Time management

Highly organised

Keen to learn new skills

Proactive

EDUCATION

1st Class BA (Hons) Film Production

University of Gloucestershire
2022-2025

PROFILE

I am reliable, motivated and personable, with experience working long hours on short film sets in fast-paced and high-pressure environments. I am committed and adaptable to the needs of the production and department. I am always eager to learn more and take on any new tasks.

INDUSTRY EXPERIENCE

The Foresyte Saga, Mammoth Screen- Floor Runner (Dailies) July 2025
1st AD - Grantly Butters
3rd AD- Jeanne Veldhoen

STUDENT FILMS

POSITION	PRODUCTION	DATE
Producer/AD	Transient	May 2025
Producer/AD	Stare	Jan 2025
Producer/AD	Eclipsing	May 2024
Producer/Director	3x3 Documentary	Jan 2024
Producer/AD	Come to my Funeral First	May 2023

RELEVANT EXPERIENCE

Barista - Costa Coffee 07/2023- 05/2024
Front of House Runner- The Perch café and restaurant 05/2024- 10/2024

- Long hours on foot in fast-paced environments
- Communication and teamwork
- Customer service - friendly and approachable
- Multi-tasking
- Attention to detail
- Efficient service
- Prioritizing responsibilities

Customer Assistant - Waitrose 03/2020- 03/2022
Team Leader - Morrisons 03/2022- 10/2024

- Customer service
- Leadership and team-management
- Problem solving
- Act quickly and find practical solutions
- Professional communication