

 jadee184@gmail.com

 Manchester / Willing to relocate

 07496356340

PROFILE

Versatile and proactive production assistant transferring 2+ years' experience in the art department, providing on-location and studio support across multiple teams in scripted & unscripted productions. Happy and ready to assist in any way, I am seeking **production assistant** or **floor/base** running roles.

SKILLS

Full UK driving license (25+)	Contributor/talent support	General production support	DBS cleared
Setkeeper / Box	Expenses & PO's	Office admin & paperwork	Pulling sides
Production runner	Albert certified	Radio comms	Mac/Microsoft

EXPERIENCE

Date	Production	Role	Team
Dec 2024 - May 2025	"Brassic 7" <i>Calamity Films</i> SKY	Sustainability PA	Producer: Jim Poyser Production manager: Adam Pursey
Oct 2024 - Nov 2024	"Britain's Got Talent 18" <i>Fremantle</i> ITV	Stage / Contestant Runner	Stage Managers: Tom Gilding & Stuart Campbell Junior Prod Coordinator: Toni Leader
Sept 2024 <i>(Dailies)</i>	"Usyk vs Fury Reignited: Riyadh Season" <i>Riff Raff</i> Sugar Free TV	Buying Assistant	Art Director: Sami Khan Production Manager: Joe Vickers
June 2024 <i>(Dailies)</i>	"Britain's Nuclear Bomb Scandal" <i>Hardcash Productions</i> BBC	Runner	Producer: Liz Knowles Director: Simon Rawles
Aug 2023 - Jan 2024	"Brassic 6" <i>Calamity Films</i> SKY	Art Department Assistant	Producer: Jim Poyser Production manager: Adam Pursey
Feb 2023 - Jun 2023	"Domino Day" <i>Dancing Ledge Productions</i> BBC	Art Department Trainee	Production Designer: Sami Khan Art Director: Ben Clements

Sept 2022 - Feb 2023	"Brassic 5" <i>Calamity Films SKY</i>	Art Department Trainee	Producer: Jim Poyser Production manager: Adam Pursey
May 2022 - Sept 2022	"Biff & Chip Series 1 & 2" <i>In-House Productions</i> BBC Childrens	Art Department Trainee	Production Designer: Jane Cecchi Art Director: Georgina Midgley

PROFESSIONAL DEVELOPMENT

2024	Albert	Sustainability Workshop: Television Production
2024	Set Etiquette LTD	HETV & Film standby art department dressing for camera
2022-2023	Screenskills	Screenskills Trainee – Screenskills Trainee Finder

REFERENCES

Jim Poyser	Producer	Details available upon request
Adam Pursey	Production Manager	