

Toby Milnes

Screenwriter & Film maker



Personal Information

Date of Birth	02.02.2004
Address	Avalon Mountview Road Claygate KT10 0UD
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Film & Screenwriting

I have a rich portfolio of screenplays written both for university assignments and for my own pleasure. Examples of writing, including those that were adapted into short films:

<https://tobymilnesfilm.myportfolio.com/about-me-1>

Education

Salford University

BA Degree
September 2022 - May 2025 BA Film Production

Humber College, Etobicoke, Toronto

Study Exchange for a Semester
January 2024 – April 2024 Bachelor of Film and Media Production

Box Hill School, Mickleham

September 2013 - July 2022

June 2022 A'Levels: Drama (A*), History (A) and English Literature (B)

June 2020 GCSEs: Drama (9) English Language (7), English Literature (7), History (6), French (5), Business Studies (5), Maths (4), Geography (4).

Pembrokeshire College (Online Learning)

AS Level Film Studies taken independently with Pembrokeshire College (Online Learning) in June 2021: Grade A

Work experience

Sparks Media and Film Arts, Dorking, Surrey

August 2022, 2023 and 2024 – Assistant Teacher

Assistant teacher for a film making course for 8-11 year olds held during the summer holidays.

Penny Black Pub, Leatherhead, Surrey

June 2024 – September 2024 – Bar Staff

Front of house position for a short summer stint at the pub. Favorite amongst locals, I assisted with the smooth and friendly operations of the bar.

Chessington World of Adventures

May – August 2023 Rides and Attractions Attendant

Assisting in the operation and safety of numerous Chessington World of Adventures rides and attractions.

Hobsons International, London

October 2012 - December 2018 - Voice Over Artist

Child voiceover artist for Hobsons International, Chiswick, London. Jobs included radio adverts and continuity voiceovers.

Skills

- Acting
- Film Studies
- Writing
- Script Editing
- Critical Thinking
- Production Management

Hobbies and interests

- Film: writing, directing, editing, watching, reviewing.
- Theatre: watching all types of theatre and acting in some performances.
- Acting: I have had lead roles in student productions over the years.

Additional Achievements

LAMDA Acting exams culminating in Level 3 Certificate in Performance (Grade 8). Acting Grade 8 -Solo - Gold Medal. Passed with Distinction in June 2021.

References

Mrs Donna Walton
Box Hill School – Head of Drama
Mrs Walton was my drama teacher for 9 years.
waltond@boxhillschool.com

Mr Mark Piper
Director - Sparks (Dorking) Media and Film Arts
markp@sparksarts.co.uk

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28th of April 2025

Dear Sir/Madam,

Digbeth Loc Studios– work experience/trainee/assistant positions.

With a talent and passion for storytelling and writing (examples at <https://tobymilnesfilm.myportfolio.com/>), I wish to express my interest in joining the team at the new Digbeth Loc Studios in Birmingham.

I am nearly finished with my third year of a 3 year BA Degree Course in Film Production at Salford University. I wish to express my interest in work experience or assistant roles in any script departments that may be available in Digbeth Loc Studios.

The studio appeals to me greatly for many reasons, as a new state-of-the art studio in Birmingham would be a great place to gain work experience and try to help the smooth production operations in any way I can. I am a great people's person, with a background in drama and collaborative filmmaking shaping how I approach and engage with colleagues and audiences. I am open to all types of jobs at the new studio, and whilst my passion lies in scriptwriting, I will be happy to dedicate myself to any type of work experience or roles either on set or in production offices. I would also be interested in trainee or assistant roles in Script Supervision, due to some experience as a scriptie on student productions. Whilst I am aware experience with script supervision is hard to come by, I would still love to give my best shot and help out whenever I can!

Digbeth Loc Studios quotes itself as being the 'home of storytellers, and this greatly appeals to my love of scriptwriting and storytelling. I am finishing my final year of my 3-year BA Degree Course in Film Production at Salford University. I have excelled in my course in the scriptwriting department, writing for student projects, screenplay assignments or just for my own pleasure. I'd absolutely adore to be involved in the storytelling process in any form whatsoever, and just to function as an assistant editor in a writer's room, production office or on set, would be very fulfilling to me, and I'm sure I can become a very reliable member of the team.

To me, the art of scriptwriting is a mix of collaboration and expression, and I love interacting and collaborating with people of all diverse backgrounds, ages, and outlooks. I'd make sure to contribute bouncing off ideas, to invest myself within the creative process of a new project, and to be efficient and available for any tasks required.

My education at the University of Salford has included high grades in courses such as Scriptwriting, Personal and Independent Film Making, film theory and the main film making courses themselves. I have shown great leadership from directing roles in large group projects and also built up a strong reputation amongst peers and lecturers for my writing. I spent January to April of this year on a study exchange to Humber College in Toronto, Canada in order to continue my film production course in a new location where I would gain a new, insightful learning experience. My grades in screenwriting, production management, directing drama and film and media production were impressive, and my Canadian professors passed high praise back to my home university in Salford. I am also starting an MA in screenwriting at University Arts London in September, which is an amazing opportunity for me to work on my scriptwriting skills and help me craft my own unique voice as a writer.

These duties and areas of study display my commitment, reliability, effective teambuilding, confidence, and the ability to take instructions and learn quickly. I feel I have all of these attributes and more and I am not afraid of hard work. I am sure to pass on positive updates from my successful third year, where I am currently on track to graduate from in July, in the meantime I am very much free and available to work.

Through my educational accomplishments, engaging communication skills and working ethic, I believe I would be a suitable fit for Digbeth Loc Studios, and I am interested in any position that may be available. Thank you for taking the time to read my letter and I look forward to hearing back from you.

Yours faithfully,

Toby Milnes.