

Thomas Gratton  
97 Northen Grove, Flat 1  
Didsbury, Greater Manchester, M20 2JL  
Email: [thomasgratton027@gmail.com](mailto:thomasgratton027@gmail.com)  
Tel: 07713955661

Cover Letter:

I am a Manchester-based prep technician, runner, videographer and camera assistant with set experience and proficiency in handling industry-standard camera and rigging systems with a background in film production. I am interested in taking my previous film-centric experience and transcribing these skills to further technical and support roles.

I own my own vehicle and have a clean, manual driver's licence with extensive van experience.

I believe I have the necessary experience and skillset to become a practical and hardworking part of any work environment as I am keenly interested in all aspects of production and production technology and possess relevant experience in both equipment use and maintenance.

My passion for camera technologies extends beyond my work as I remain up to date with the latest advancements and applications. This, combined with my on-set and prep experience, fuels my belief that I can bring a high level of enthusiasm, efficiency and technical skill to any role.

I am a strong advocate for teamwork, firmly believing that the quality of any job is reflected in the team's collective efforts and interpersonal communication. I am an excellent team player and committed to playing my part in any collective.

I have a proven track record of reliability, punctuality, time-keeping skills, and the drive to work any hours in any location while still providing 100%. I have the will to work hard, learn and apply myself. I possess a deep, driven desire to be the best I can be and as such, any opportunity cannot be missed and provides the chance to learn and grow within an exciting industry.

Sincerely, Thomas Gratton

**Portfolio:** [https://youtu.be/OUXzgeXRIE?si=S4LtQQ0E\\_Uhva9ZC](https://youtu.be/OUXzgeXRIE?si=S4LtQQ0E_Uhva9ZC)

Thomas Gratton

97 Northen Grove, Flat 1

Didsbury, Greater Manchester, M20 2JL

Email: [thomasgratton027@gmail.com](mailto:thomasgratton027@gmail.com)

Tel: 07713955661

I possess specific experience handling and operating a diverse range of camera and grip equipment (including the Arri Alexa mini, RED Helium 8k, and Sony F5, as well as dollies, jibs, and easy-and-steady rigs), as well as experience handling heavy rigging solutions.

I am also experienced in handling equipment requests for varying sizes of production and can keep a level head and maintain a clear and rational approach to problem-solving when under pressure. I can confidently provide relevant information regarding equipment and offer alternative solutions to clients where applicable and have experience providing quick project delivery.

Within prep work, I have developed experience handling jobs ranging in size from small van-size dry hires to large in-house jobs that can take up the space of multiple 18-tonne trucks. I work with the equipment from prep to load and then unload and de-prep. I work well in this position, which is often high-pressure and demanding due to the quick turnaround of equipment while maintaining careful and thorough equipment testing procedures.

I am PAT certified and have experience identifying and repairing electrical faults with equipment, with a specific focus on lighting equipment and cable ranging from 13—and 16-amp cable to the larger 32-amp cable used for distro units. From this, I have learned to diagnose and repair most general electrical faults with returning equipment. I also have experience in industry procedures and heavy goods handling and excellent written and verbal skills. I am punctual, willing, and proven to work unsociable hours at short notice.

My position also requires good customer service skills, as equipment rental in all contexts relies on clear, friendly, and knowledgeable communication with clients. A situation that requires direct involvement can arise at any time, be that a last-minute prep and delivery of equipment or an inquiry into missing or damaged components, and the ability to remain calm and approachable in these circumstances is a valuable skill that I feel I can demonstrate fully.

Outside of work I regularly engage in creative projects in a technical aspect, and feel I have a good understanding of the practical application of camera and lighting systems and cinematic principles to create appealing imagery.

Thomas Gratton  
97 Northen Grove, Flat 1  
Didsbury, Greater Manchester, M20 2JL  
Email: [thomasgratton027@gmail.com](mailto:thomasgratton027@gmail.com)  
Tel: 07713955661

**Employment History:**

**Lighting and Rigging Prep Technician  
Sterling Event Group  
(August 2023 to present)**

*Prep, de-prep, and repair of rigging and lighting equipment on short notice for small, large and high-profile events ranging from live music to convention spaces.*

**(2023) Freelance Runner for Vermillion Films – Advertisement for the Cooperative  
Vermillion Films**

Single-day shoot. Ran for a CO-OP ad. Fetching equipment, driving equipment, and fulfilling crew requests.

- Arrived on set punctually and at unsociable hours.
- Transport of cast and equipment, often at short notice.
- Required good communication skills and the ability to remain calm under pressure.
- Familiarity with camera and grip equipment, setting up monitors and lights and assisting the gaffer in collecting specific gear.
- Familiarity with collecting equipment from rental houses.

**Marketing and Communications Assistant & Videographer  
The University of Derby  
(October 2021 to October 2022)**

*Shot and edited content for our online platforms in addition to administrative duties.*

- Produced content for corporate entities such as Rolls Royce Apprenticeships, Alstom, and Aggregate Industries.
- Produced video and photo content that won the derby council bid to the government to make Derby the centre for the UK rail HQ. (Continued overleaf)
- Spent a significant amount of time travelling around the midlands on short notice to film events and set up interviews. As a result, I am comfortable working on short notice.
- Developed upon existing skills with Adobe premiere pro and Photoshop.
- Administrative duties, including the management of the university's social media sites, website updates and YouTube content.

Thomas Gratton  
97 Northen Grove, Flat 1  
Didsbury, Greater Manchester, M20 2JL  
Email: [thomasgratton027@gmail.com](mailto:thomasgratton027@gmail.com)  
Tel: 07713955661

**Marketing and Communications Assistant & Videographer**

**The University of Derby**

**(October 2021 to October 2022)**

*Shot and edited content for our online platforms in addition to administrative duties.*

- Produced content for corporate entities such as Rolls Royce Apprenticeships, Alstom, and Aggregate Industries.
- Produced video and photo content that won the derby council bid to the government to make Derby the centre for the UK rail HQ.
- Spent a significant amount of time travelling around the midlands on short notice to film events and set up interviews. As a result, I am comfortable working on short notice.
- Developed upon existing skills with Adobe premiere pro and Photoshop.
- Administrative duties, including the management of the university's social media sites, website updates and YouTube content.

**Runner For 'Together' – TV Pilot Featuring the Late John Chalice**

**Ed Greenberg**

**(July 11<sup>th</sup> 2021 to July 12<sup>th</sup> 2021)**

*Assisted in transporting equipment and crew to and from set and running gear.*

- Arrived on set punctually at unsociable hours.
- Transported cast and equipment, often on short notice.
- Required good communication skills and the ability to remain calm under pressure.

**Young Media Producer**

**The University of Derby**

**(2019)**

*During my degree, I worked for the university, producing various videos for their online platforms.*

- Both on-site and post-production work as a videographer.
- Experience managing a heavy workload with short deadlines.
- Specific experience with the Sony FS7.
- Worked often at short notice and unsociable hours to prepare for events.

Thomas Gratton

97 Northen Grove, Flat 1

Didsbury, Greater Manchester, M20 2JL

Email: [thomasgratton027@gmail.com](mailto:thomasgratton027@gmail.com)

Tel: 07713955661

**Customer Service**

**Central England Cooperative**

**(2018)**

*While working for Central England Cooperative, I worked in customer service in produce handling and customer-facing checkout work.*

- Experience handling a customer-facing environment. - Experience in customer service - Training in Heavy lifting procedures.

(Continued Overleaf)

Thomas Gratton  
97 Northen Grove, Flat 1  
Didsbury, Greater Manchester, M20 2JL  
Email: [thomasgratton027@gmail.com](mailto:thomasgratton027@gmail.com)  
Tel: 07713955661

**Education:**

***The University of Derby,  
BA (Hons) Undergraduate in Film Production  
First Class Honours.***

I have excellent written and verbal communication skills and an aptitude for English, having received first-class honours during my degree for both my practical and written modules. As a result, an excerpt of my dissertation on the films of Andrei Tarkovsky was published in the 2022 Derby University School of Arts Research journal.

My practical module was on the cinematography of dream sequences, which required me to create a short film to demonstrate the techniques and knowledge I had gained from my research using an Arri Alexa mini. My final film received a first.

***School qualifications***

***Anthony Gell School***

***A level:***

- Media Studies (A\*)
- English Literature (C)
- IT (Distinction)

***Anthony Gell School GCSE:***

- English Language (A\*)
- English Literature (A)
- Media Studies (A\*)
- Media Studies (A\*)
- Additional Science (B)
- Science (B)
- History (B)
- Computing (C)
- Geography (B)
- Mathematics (C)
- Trinity College Bronze Arts Award

**Key Skills:**

- Full, clean, manual driver's licence and own vehicle with van experience.
- specific experience with cameras ranging from the ARRI Alexa mini and RED Helium 8k to the Sony FS-7 and F5 and their respective file types.
- Past production experience as a runner.
- Experienced as a prep technician
- Excellent management skills and timekeeping.
- I have a keen personal interest in film equipment, having produced my own film projects, which have been shown at festivals.
- Customer service experience.
- Punctuality.
- Comfortable working unsociable hours and travelling long distances.