



LEAJAY GRIFFITHS



Visual Artist

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Birmingham/Coventry

About Me

creative visual artist specialising in painting and graphic design. I also have an interest in 3D art and model making. Furthermore, I am a reliable Retail/catering Assistant with 4 years of experience working in fast-paced environments. I am passionate and work to the best of my ability in all the work that i do.

Language

English

skills

- Graphic Design
- Painting
- model making
- Photography
- Teamwork skills
- Customer Service

Extras

- I have a BAFTA Albert certificate in their 'Applied Skills for a Sustainable Media Industry module'.
- I Currently Manage the Warwick Athletics Instagram page and all social applications for the club, as well the page for a collective called Black [Untitled], a university group focused on celebrating black creatives.
- lighting lead for short film 'The Happiest Girl in the World' which received two merit awards at the Best Shorts Competition for Best Leading Actress and Best short Film in the student categories, as well as nominated for the Midlands Royal Television Society Student Awards for Film in the category of Drama.

Education

2023 to present | Media and the Creative Industries

The University of Warwick

2021 - 2023 | Art and Design BTEC Level 3 National Extended Diploma

BOA Creative, Digital and Performing Arts - D* D* D*

2016 - 2021 | GCSE's | Harborne Academy

Combined Science 6/6, Sports Studies D*, English literature 7, Geography 9, English language 7, Music 8, Art and design 8, Mathematics 6,

Work Experience

July 2024 | Stringer

Sky News

I worked with sky news for the DCP Elections as a stringer, which meant I was assigned to a constituency (Telford and Wrekin) and had to be present the whole night during the count until the results was confirmed. I acted apart of a wider operation to ensure sky news got the results of each constituency as quickly as possible.

January 2025 | Prop Maker Apprentice

Royal Shakespeare Theatre

I worked closely with the props team at the RSC in Stratford-Upon-Avon, learning the process of prop moulding, prop technical design on Fusion 360, editing on photoshop, sat in on meetings with theatre designers and production managers. Overall an enriching experience.

September 2024 to present | Catering Assistant

Warwick Food Group

Assisted with catering jobs such as food preparation, serving at the counter, as a kitchen porter, as a barista and keeping the general are clean.

June to September 2024 | Conference Assistant

Warwick Conferances

I greeted customers upon arrival. Help set up and take down conference equipment. Managed the help desk and provide technical assistance regarding clients presentations. Furthermore, I assisted the catering team at peak times.

Cashier/ Bartender

The Constellation Group-Birmingham June 2023 to July 2024

Cashiered at Edgbaston Cricket Ground, where I also bartended pouring/serving drinks.

Customer Assistant

Vue Cinemas-Birmingham June 2023 to August 2023

I maintained cleanliness of screening rooms.

Served food, hot beverages, and alcoholic drinks on concessions. Dish washing. Stock replenishment. Maintaining cleanliness of stockroom. Worked in the box office selling cinema tickets. Greeted customers on arrival at the door scanning tickets.

Retail Assistant

Primark - Birmingham June 2022 to January 2023

I greeted and assisted customers, directing them to stock. As one of the busiest stores in the West Midlands, I also work with quick efficiency to reduce customers waiting times.

Customer Ambassador

Stagecoach - Birmingham July 2022 to August 2022

Supported transport operators for the Birmingham Commonwealth Games 2022, helping load thousands of visitors onto buses.

- Built and maintained courteous and effective working relationships.
- Promoted safe working environment by implementing regulatory standards, policies and guidelines

Links to the Instagram Pages i Manage:

My Portfolio



@BLACK.UNTITLED



@WARWICKATHLETICS

