

# CHARLIE MILLIGAN-BROWN

## RUNNER

KINGSTON UPON THAMES, LONDON

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### PROFILE

I'm a highly motivated and proactive individual seeking entry-level roles in TV and film production. I have gained a strong foundation with my degree at university and I am eager to build on this knowledge and learn directly from industry professionals. I am adaptable, reliable, and have a "can-do" attitude, for which I am always ready to take on new challenges. After focusing on independent projects and networking within the film community since graduation, I am now available immediately to take on entry-level roles.

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### SKILLS

- Proficient in Google Applications (Gmail, Google Docs, Google Site).
- Experienced in Adobe Premiere Pro.
- Skilled with Blackmagic and Canon cameras.
- Managed Cash Handling.
- Adept in the use of equipment handling and setup.
- Knowledgeable with Microsoft Office.
- Familiar with call sheets, risk assessments, and schedules.

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### WORK EXPERIENCE

#### Online Shopper | Sainsburys | August 2024 - March 2025

- Operated the cash register, handled transactions, and ensured accurate cash exchanges while maintaining a high level of customer service.
- Provided guidance and helped assist hesitant customers by offering clear advice.
- Maintained store organisation by efficiently restocking products and arranging displays.
- Managed multiple tasks in a fast-paced environment, assisting colleagues and responding to any urgent needs.

#### Retail Assistant | Argos | June 2022 – June 2024

- Worked as part of a team that consistently met customer satisfaction targets.
- Maintained a high standard of health and safety, paying close attention to detail when handling items between customers.
- Quickly learned and applied detailed product knowledge to assist customers, absorbing new information and relaying it on.

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### STUDENT EXPERIENCE

#### Sound Recordist/Editor | Don Richie | 01-05 2022

- Handling audio equipment such as microphones, recorders, and boom poles, making repairs.
- Recording high-quality sound on set, including dialogue, ambient sounds, and sound effects, ensuring clarity and precision in the final cut.
- Editing the audio post-production, balancing levels, cleaning up background noise, and synchronising sound with video.

#### Assistant Director | The Other Side | 02-06 2022

- Organising and managing production paperwork, including risk assessments, call sheets, and shooting schedules, ensuring all documents were up-to-date and accessible for the crew.
- Monitored the film's progress, adjusting the shooting schedule to accommodate any changes or delays.
- Coordinated communication between cast and crew, ensuring actors were ready for takes and addressing any concerns.

#### Assistant Director (Documentary) | Michael Radford | 03-06 2022

- Assisted with location scouting for filming during pre-production.
- Oversaw compliance with filming regulations at each location, ensuring all safety and legal requirements were followed.
- Created and managed the shooting schedule, ensuring the production stayed within the arranged timeframe.

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### EDUCATION

Film Production | University of the Creative Arts | 2:1 | 2019 - 2022

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### PROFESSIONAL DEVELOPMENT

- ScreenSkills Training Passport: Tackling Harassment & Bullying in the Workplace (2025).
- Attended the London Film and TV Job Fair (March 2025).
- Attended the Freelancer Hub, London (March 2025)

Actively engaged in networking events to stay connected with industry professionals and learn about new opportunities.

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