

Catherine Hammond

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Full Drivers License

After finishing a 3 year Filmmaking degree in Brighton, I am extremely keen to start my career in something that I will really enjoy and can bring my passion and dedication to. I'm enthusiastic, motivated and eager to learn with excellent organisational and communication skills.

EMPLOYMENT HISTORY

Love Productions, Firle Manor- *Art Runner*

January 20th- 18th March 2025

I am currently working as an Art Runner for The Bake Off Professionals, helping to set up before filming and assisting during the shooting process.

Number Eight Prop House, London- *Junior Customer Coordinator (paid experience day)*

24th October 2024

I learned how to interact with customers, look for orders within the computer system and help the team to pack up any orders that needed to be sent off to productions within the warehouse.

Towner Art Gallery, Eastbourne- *Tech Skills (Work Experience)*

July 9th-July 10th 2024

I gained practical experience learning how to safely use some hand and power tools, building a stud wall and installing things (shelving, brackets and attaching artworks onto stud walls and masonry walls).

The George, Rye- *Receptionist*

May 2024- June 2024

I worked part-time as a receptionist in a fast paced hotel completing admin tasks and engaging with a range of people on a regular basis. Keeping reception running smoothly at all times, booking rooms, restaurant reservations and staying extremely organised.

Towner Art Gallery, Eastbourne- *supporting an artist and the Tech Team (Work Experience)*

APRIL 24th 2024

I attended the Towner and assisted the technician team and one of the artists with their upcoming Art Exhibition. This included helping to paint various pieces, mixing acrylic paint and carrying out anything that was asked of me.

SKILLS

Able to work independently and as part of a team

Detail oriented and able to multitask

Highly motivated

Problem solving

Researching and software

Strong communication

Organised

Hardworking

Following instructions

A good listener

Professional telephone manner

Quick learner

SOFTWARE SKILLS

Adobe Creative Suite

Canva

Basic knowledge of Photoshop and Premiere Pro

Excel

PowerPoint

Word

MS Word

Outlook

Microsoft Office

Gmail

LANGUAGES

English

Hammer Films, London – Assistant Set Dresser/ Team Assistant

OCTOBER 11TH 2023

I helped to Set Dress for a Hammer Films after-party which was for the film premiere of their new film Dr Jekyll. This job included working with real trees and attaching them to a number of walls, placing props anywhere that were needed, cleaning the space we were using and helping to dress a number of tables.

ITV, Brighton — Location Marshal

2 DAYS IN NOVEMBER 2022 (SEASON 3) 4 DAYS ACROSS APRIL-SEPTEMBER 2023 (SEASON 4)

Working on the series 'Grace' has been a great experience so far and I already feel as if I have learned quite a lot from working on this production. I am also excited to build on the skills that I have gained so far. I helped with crowd control when shooting in public places, moving equipment and providing assistance for the different departments.

Tesco, Brighton and Eastbourne — Customer Assistant

AUGUST 2022 - MARCH 2024

Working in hospitality throughout my education I work part time at a Tesco Express as a CA, where I have gained many of the skills that I have now such as: thriving in a team and a fast paced atmosphere, being a people person and a good communicator.

PROJECTS

Common Ground — A Graduation short film

I worked on this graduation short film as the **Production Designer** where I planned and sourced props, arranged a variety of costumes for the actors, dressed the sets and discussed creative choices with both the Director and DOP.

Lavender- A Graduation short film

I was the **Set Dresser** for this Graduation project where I rearranged rooms and dressed them with the provided props working alongside the Production Designer.

EDUCATION

Brighton Screen and Film School - BA Hons 2:1 in Filmmaking SEPTEMBER 2020-MAY 2023

A Levels- Media Studies: B Film Studies: B English Literature: C

GCSE's- Maths- 4, English Literature- 5, English Language- 5, Geography- 7, Biology- 6, Chemistry- 4, Physics- 4, French- 4, Media Studies- 6