

Eleanor Robinson

Production CV

07717052895

elerobinson94@gmail.com

Bristol/London/Norfolk

Experience

2nd Assistant Director 'Dont Forget me' documentary feature

Rustic Canyon Pictures, Marianne Faithfull Ltd

August 2024- Feb 2025

- Call sheets, travel logistics, scheduling, pre production preparation , time management, communicating between departments,
- coordinating talent and crew
- supporting 1st AD wherever required.

Researcher, 'Global Citizens profile films'

Really Good Films, Global Citizens

February - May 2024

- International shoot prep; Coordinating talent and sourcing crews, visas, letters of entry, travel and accommodation, writing call sheets and briefs.
- Extensive research of subjects, compiling information
- Analysing and prioritising material for film content, rough b-roll edits

Production Assistant and Researcher, 'Comic Relief'

Really Good Films and BBC Productions

2024

- On location. On set assistance with setting up equipment. Filling in paperwork, consent forms and liaising with clients and coordinating members of the public.

Production Assistant, 'Impossible Builds'

Windfall films, Discovery Channel, Channel 4

January 2025

Locations Runner, 'Impossible Builds'

Windfall films, Discovery Channel, Channel 4

August 2024

- Taking production stills, camera assistance, changing batteries, setting up and putting away kit, release forms, aiding PD, coordination and time keeping

Locations Runner

Twenty Twenty, films, Warner Bros, Channel 4

March - April 2025

- On set duties and facilitating smooth set up. Paperwork, liaison between departments. Overseeing catering and coordinating runners.

Education

TV, Film and Creative Practice
(MA)

Distinction

University of East Anglia, 2022-23

Film (BA)

First Class Honours

University of Manchester, 2016-19

Conservation, Nature Traineeship

Ambios Ltd,

4 months 2021

Archive Researcher training,

ScreenSkills 2025

Sustainability for the screen

industries

ScreenSkills 2025

Assistant Directing short course

ScreenSkills

2021

Skills

Excellent communication skills

Pre and post production

paperwork

Organisation and efficiency -

music cue sheets, call sheets, visas,

briefs, consent forms

Video editing -Proficient with

Premier Pro

and Adobe Suite

Camera operation

Data analysis

Crew and cast coordination

Script editing

