

# Donika Dimova

donikadimova.work@gmail.com | 07926 619 182

Based in Leamington Spa, West Midlands | Base in Portsmouth, Willing to commute and relocate

[LinkedIn Profile](#) | Fluent in Bulgarian | Full EU driving licence (Over 23)

Pre-settled status & Right to Work in the UK



## Personal Statement

Practical, proactive and highly organised runner with hands-on studio, location and live event experience. Skilled in supporting multiple departments, managing time-critical tasks and communicating clearly with crew, talent and production teams. My background in baking and travel planning has sharpened my organisational and problem-solving skills, and my roles in hospitality and call centre have improved my time management, attention to detail, and teamwork.

## Work History

### Relevant Experience

#### Studio and Location Runner - OptomenTV - Great British Menu S21(Aug - Nov 2025, Jan 2026)

- Drove talent and supported daily transport logistics. Completed food runs, collections, and studio errands efficiently. Managed studio opening and closing, followed clear communication protocols. Supported production, art, talent, and kitchen crew department. Assisted with prop making, maintaining clean and organised workspaces, prepared drinks and supported crew/talent welfare.

#### Location Runner & BTS – Hatchet Films TV (March 2024)

- Assisted on set with kit movement, setup, and crew support.

#### Production Runner – Octopus and Other Sea Creatures (Nov 2022)

- Assisted in event setup, audience management, and guest safety.

### Other Employment

#### Self-Employed granola maker - Doki's kitchen (June 2025 - Present)

- Managed recipe development, Health and Safety and legal compliance, packaging, orders, transactions and delivery schedules. Developed own brand, selling channels and business socials.

#### Research Assistant – University of Portsmouth (Feb 2024 – Oct 2025, Remote)

- Conducted interviews, managed participant communication, and transcribed confidential data.

#### Catering Assistant – University of Portsmouth (Oct 2022 – Nov 2022)

- Provided customer service and handled transactions.

## Education

### University of Portsmouth

- MSc Creative Technologies, Upper Second Class Honours (2023 – 2024)
- BA Film Production, First-Class Honours (2020 – 2023)

## Training & Certifications

- Fire Warden Training, First Aid Training Course, Level 2 Food Safety and Allergen Training
- BAFTA Albert Sustainability Certificate, The Mark Milsome Foundation - Film & TV Safety Passport
- Rock Up Ready! TV & Film Career Launchpad (Jan – March 2025)

## Skills

**Technical:** Adobe Creative Suite, Microsoft Office, Expense Management Software, Email Software

**Personal:** Organisation, Punctuality, Teamwork, Adaptability, Communication

## Interests

Passionate about baking and photography, capturing creative projects and food.

## References

Available upon request

**GDPR Statement:** This CV may be kept on file and distributed for employment purposes.