

Personal Profile

I am a creative and technically skilled individual with a keen eye for detail and a unique approach to problem-solving. I am keen to contribute to a company through roles that utilise my media experience. My personable nature and sense of humour help me connect well with teams and clients alike.

Key Skills

- **Full, clean UK driving licence** – Flexible and reliable for location-based roles.
- **Graphic design expertise** – Proficient in Adobe Illustrator, Photoshop, and GIMP.
- **Video editing proficiency** – Experienced with Avid and DaVinci Resolve.
- **Microsoft Office suite** – Skilled in Microsoft Word and Excel.
- **Fast-paced production experience** – Comfortable working in studio and on-location environments.

Professional Experience

Office Runner | Full Fat TV | Birmingham | June 2025

- Assisted the tech department with organising cables.
- Logged remaining space on hard drives in addition to formatting where necessary.
- Assisted the production co-ordinator with logging expenses.

Volunteer | Misfits Music | Birmingham | July 2024

- Ensured efficient event setup by organising audience seating.
- Provided a welcoming atmosphere by greeting performers and managing wristbands.
- Supported production teams by assisting with refreshments for crew members.

Shadowing Experience | Open Theatre | Birmingham | March – April 2024

- Gained hands-on experience by shadowing a facilitator in a primary school setting.
- Assisted in the delivery of a staged performance, enhancing my understanding of non-verbal theatre.
- Attended immersive non-verbal performance sessions, broadening my creative perspective.

Production Runner (All That Glitters for BBC Two) | TwentyTwenty | Birmingham | September – October 2021

- Ensured seamless workflow by delivering rushes to the editing suite.
- Managed production logistics, including sourcing items and running errands for crew members.
- Contributed to team productivity by assisting with refreshments and studio support.

Media Production Assistant | Syco Entertainment & Penlap Productions | Remote | July 2021 – May 2024

- Transcribed high-profile interviews, including a Simon Cowell master interview.
- Enhanced video accessibility by adding translated captions.
- Delivered requested edits for photos, ensuring high-quality visual content.

Production Runner (Doctors for BBC One) | BBC Studios | Birmingham | March – June 2021

- Facilitated smooth production by coordinating contributors' costume and make-up checks.
- Handled daily logistics by transporting rushes to the editing suite.
- Collaborated closely with the 3rd AD as a floor runner, supporting on-set operations.

Production Runner (Great British Menu for BBC Two) | Optomen Television | Stratford-upon-Avon/Birmingham | October 2019 – March 2020

- Used GIMP to annotate images of chef dishes, aiding editorial team decision-making.
- Assisted the studio camera team with equipment setup and management.
- Utilised Avid Media Encoder to create promotional clips for social media.

Video Editor | Gary Delaney | Remote | September – December 2019

- Collated clips of episodes featuring Delaney's appearances on "Mock The Week".
- Clipped up the episodes accordingly for use on his social media channels.
- Ensured that the clips were appropriately organised.

Education & Training

Film & TV Production Bootcamp | BritAsia | Birmingham | October – December 2024

- Developed a format pitch, showcasing creative and strategic thinking.
- Gained technical expertise in podcast creation, drone operation, and gimbal handling.
- Filmed a music video designed to showcase my singing talent.

Development Researcher Training Course | Screenskills | Remote | January – March 2022

- Learned to develop and format creative ideas for screen production.
- Created a sizzle reel using DaVinci Resolve, demonstrating video editing skills.
- Designed a pitch for a format idea, enhancing presentation abilities.

Matthew Boulton College | Birmingham | September 2017 – June 2019

- UAL Level 3 Graphic Design | Grade: Merit

Joseph Chamberlain Sixth Form College | Birmingham | September 2013 – June 2015

- A Level Graphic Design | Grade: C
- IT Level 3 Subsidiary Diploma | Grade: Distinction

Saltley School | Birmingham | September 2008 – June 2013

- GCSE English Language & Literature | Grade: B
- GCSE Graphic Design | Grade: B
- GCSE Maths | Grade: C

Interests & Hobbies

I'm passionate about singing, gaming, plane spotting, and writing. These interests reflect my enthusiasm for technology, adventure, and creativity. Gaming in particular has strengthened my focus, concentration, and hand eye coordination.

I also enjoy writing on a variety of topics and regularly publish on my Substack: <https://hmtowers.substack.com/>

Additional Information

Neurodiversity: As an autistic individual, my analytical skills and attention to detail enable me to approach challenges from a unique perspective, adding value to problem-solving and creative processes.

GDPR Statement: This CV may be kept on file and distributed for employment purposes.