

# JACOB BIRCH

• Manchester • 07842 598280 • jacobjohnbirch@gmail.com • Permit: Full Clean UK Driving Licence  
• LinkedIn: linkedin.com/in/jacobjbirch •

## PROFESSIONAL SUMMARY

A hard-working individual with experience on different projects, as well as lots of soft skills from years in customer-focused environments. Responsible, self-motivated, and quick to learn, I thrive in high-pressure, team-oriented settings. With on set experience and extensive knowledge of office-based programs, I bring a versatile skill set, bridging creative and administrative tasks effectively.

## WORK HISTORY

**THE NIGHT WE MET** 01/2025 to Current

**Sound Recordist**, Student Short Film

- Recording sound using a Zoom F8, Rode NTG3, as well as Sennheiser EW 100-ENG
- Attending location reces to plan which microphones to use for which scenes.
- Creating a sound script and a sound library to utilise when filming and during postproduction.

**BROOK MANCHESTER** 01/2025 to 02/2025

**Boom Operator**, Kodak Nahemi Commercial

- Worked with the director and DOP to establish ideal placements for the boom microphone to capture the best sound.
- Setting up equipment (Zoom F8, Rode NTG3) and working with the sound mixer to make sure audio levels were correct.
- Listening to directions given and working collaboratively and efficiently as a crew.

**IF ALL THE SKIES** 02/2024 to 07/2024

**Sound Recordist**, Student Short Film

- Responsible for all sound recorded both on set and during postproduction.
- Worked closely with the director and DOP to ensure clear sound is captured despite weather conditions.
- Worked collaboratively with the editor during postproduction using Pro Tools.

**WAKE UP** 10/2023 to 01/2024

**Producer**, Student Short Film

- Communicating with both cast and crew to establish locations and days in which we could film.
- Booking out kit and ensuring we have everything that we need to film.
- Creating documents using Microsoft Word and Microsoft Excel.

**HEART OF WORCESTERSHIRE BATTLE OF THE BANDS** 01/2022 to 02/2022

**Camera Operator**, Live Broadcast

- Listening and executing directions given through the talkback system.
- Rigged and riggered tracks, camera and sound equipment.
- Worked as a crew to ensure the live broadcasted aired smoothly.

## SKILLS

• Microsoft Office Suite

• Organisation

- Pro Tools
- Adobe Audition
- Adobe Premier Pro
- Adobe Photoshop
- Davinci Resolve 19
- Teamwork
- Attention to detail
- Proactivity
- Time management
- Working under pressure

---

## EDUCATION

Bachelor of Arts: Film Production, **2022 to Current**  
**University of Salford** - Manchester

UAL Extended Diploma: Film & Television, **2020 to 2022**  
**Heart of Worcestershire College** - Bromsgrove

- Grade - D M M

GCSEs: **2017 to 2020**  
**North Bromsgrove High School** - Bromsgrove

- English Language - 6
- English Literature - 6
- Maths - 4
- Media Studies - 5

---

## EMPLOYMENT

**STORE ASSISTANT** 08/2021 to Present  
**Morrisons - Eccles, Manchester**

- Completing orders by gathering products from the shop floor and preparing them for delivery.
- Stock replenishment.
- Helping customers with finding products and answering any queries they have.
- Operating a till and handling cash.
- Conforming with the Challenge 25 policy.

References available upon request.

GDPR - This CV may be kept on file and distributed for employment purposes.