

# FREDDIE ROBARTS

Bilingual Assistant working in Film and TV

[freddierobarts1@gmail.com](mailto:freddierobarts1@gmail.com) / +44 07511 664 668 / 23 years old / London-based

**2021 Graduate with First-Class Honours in Spanish**

- Skilled communicator • Attentive to detail • Self-starter with excellent organisational skills

## CREDITS | EXPERIENCE

**Production Office/Director's Assistant** | Feb – April 2022  
No Way Up (Feature Film) | **Altitude Film Entertainment**  
Executive Producer: Andy Mayson  
Producer: Annalise Davis

**Production Office Assistant** | January 2022  
Crossfire: UK Unit (HETV) | **Dancing Ledge (BBC One)**  
Line Producer: Simon Bird  
Production Manager: Phill Reeves

**Production Office Assistant** | Nov 2021 – Jan 2022  
Parliament Square (Feature Film) | **Working Title Films**  
Line Producer: Tim Dennison  
Production Manager: Amaka Ugwunkwo

**Production Office Assistant** | Oct – Nov 2021  
1899: UK Unit (HETV) | **Dark Ways (Netflix)**  
Unit Production Manager: Alfie Johnson

**Production Assistant (Covid)** | Aug – Sep 2021  
The Power (HETV) | **Sister Pictures (Prime Video)**  
Manager: Jana Kováčová

**Production Department Assistant** | Jun – Jul 2021  
**Working Title Films** (London)  
Head of Production: Sarah-Jane Wright

**Researcher** | May 2020  
This Sceptred Isle (HETV) | **Revolution Films (Sky Atlantic)**  
Head of Development: Ben Pearce

**Assistant to Salvador Suárez** | Jan – Mar 2020  
**MOLO Films** (Mexico City)  
Creative Director: Salvador Suárez

## OTHER RECENT WORK

**Academic Tutor** | April 2018 – August 2021  
**Oxford Educational Partnership** *Private Tuition*  
**Volunteer** | August 2021 – Present  
**The Felix Project** *Food waste charity*

**Office Runner** | January 2020  
**BlinkInk Animation Studio**  
**Intern** | September – December 2019  
**VCCP Spain Advertising Agency**

## SKILLS | SOFTWARE

- Diary management • Booking travel • Processing expenses • Touch typing • Script reading • Creating and updating talent lists • Research • Proofreading • Final Draft • MSOffice • MacOS • Adobe • Set Keeper

## LANGUAGES | TRAINING | OTHER

- **English** (fluent) • **Spanish** (C1) • **French** (basic)
- **Fire Warden (marshal) training** | December 2021 • **Screenskills COVID awareness training** | Feb 2022

## EDUCATION

- University of Edinburgh – Spanish MA (Hons) – First-Class Honours** | September 2017– May 2021
- I achieved high first-class marks in dissertation on contemporary film and in Latin-American film courses
  - Alongside my studies, I produced several student theatre and film projects, including 2 sell-out plays at the Edinburgh Fringe's Underbelly venue, and gained press in The Scotsman

**This CV may be kept on file and distributed for employment purposes.**